

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTION/AGENCY AGENDA**

**ITEM #1**

**SUBJECT:**

Institution/Agency Agenda items detailed on the following pages:

	<u>PAGE</u>	<u>CONSENT</u>	
		<u>YES</u>	<u>NO</u>
<b>1.1 BOISE STATE UNIVERSITY</b>			
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**DISCUSSION:**

Review Institution/Agency Agenda items and move to Non-Consent Agenda, if appropriate.

**IMPACT:**

Approve Institution/Agency Agenda items.

**MOTION:**

A motion to approve the Institutional/Agency Agenda as presented in ITEMS #1.1 - 1.6 for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, Idaho School for the Deaf and the Blind, and the Division of Professional-Technical Education.

Moved by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTIONAL/AGENCY AGENDA  
BOISE STATE UNIVERSITY**

**ITEM #1.1**

**5.0 BUSINESS AFFAIRS AND HUMAN RESOURCES**

**5.5 PURCHASE OR SALE OF LAND AND FACILITIES**

**5.5.1 REQUEST TO PURCHASE PROPERTY ON MANITOU IN BOISE, IDAHO**

**SUBJECT:**

Boise State University requests board approval to purchase real estate and improvements located at **1001, 1009 and 1015 Manitou** in Boise. (*PENDING GRID* on attached map marked with orange /////.)

**BACKGROUND:**

Boise State developed a campus master plan for the Boise campus in 1996 which was accepted by the Board at its April 1996 meeting. Included in this plan is an expansion area bounded by University Drive to the north, Lincoln Avenue to the west, Beacon Drive to the south, and Denver Avenue to the east. The Manitou property falls within this expansion area and actually borders on University Drive. This area is a part of the highest priority zone for expansion because of its proximity to the central campus. A certified property appraisal has been accomplished. The above-mentioned Manitou property consists of three lots with 2 buildings and will be used for temporary office space and additional parking.

Reference:

- Board accepted campus master plan at the April 1997 Board meeting.
- Board approved Line of Credit use for this purpose at the June, 2001 Board meeting

**IMPACT:**

The purchase of the real estate and improvements is essential to the future development of the Boise campus. Once this purchase is complete, only one lot of this particular city block will remain to be purchased.

**FINANCIAL IMPACT:**

The negotiated selling price is \$430,000. Funding for this purchase comes from the Line of Credit approved by the State Board at its June 2001 meeting. Debt Service will come from funds already allocated for this purpose.

**BOARD ACTION:**

Move to approve the request for Boise State to purchase the real estate and improvements located at 1001, 1009 and 1015 Manitou in Boise for \$430,000.

**ATTACHMENTS:**

Boise State Expansion Area Ownership Map, Aug. 2001 (copies available by contacting the Fiscal Coordinator at the Office of the State Board of Education).



# BOISE STATE UNIVERSITY == EXPANSION AREA OWNERSHIP

**BSU Owned Property** **BSU Foundation Owned Property** **BSU Alumni Owned Property** **Pending** **AUGUST, 2001**

- |  |   |   |   |   |
|--|---|---|---|---|
| 1216 BEACON ST. - F.O.M. TRAINING          | 1008 EUCLID AVE. - PARKING                        | 1001 LINCOLN AVE. - PARKING & SECURITY MODULARS | 1021 MANITOU AVE. - MICHON ENGINEERING CENTER   | 1375 UNIV. DR. - ENGINEERING & TECHNOLOGY         |
| 1202 BELMONT ST. - GEOLOGY ANNEX           | 1014 EUCLID AVE. - TECH ANNEX                     | 1002 LINCOLN AVE. - PARKING                     | 1021 MANITOU AVE. - ID BUSINESS ECON. DEV. CTR  | 1451 UNIV. DR. - F.O.M. - CENTRAL RECEIVING       |
| 1375 BELMONT ST. - TECH HELP MODULAR       | 1019 EUCLID AVE. - H.W. MORRISON CIVIL ENGR. BLDG | 1010 LINCOLN AVE. - KBSU PROPERTY               | 1117 MANITOU AVE. - CONSTRUCTION MANAGEMENT LAB | 1453 UNIV. DR. - CAMPUS MAIL ROOM                 |
| 1426 BELMONT ST. - ART ANNEX M1 - CERAMICS | 1129 EUCLID AVE. - ADULT CONT. EDUCATION          | 1012 LINCOLN AVE. - SUNCOLN HALL                | 1005 MICHIGAN AVE. - PARKING                    | 1455 UNIV. DR. - PARKING OPERATIONS & MAINTENANCE |
| 1007-19 DENVER AVE. - PARKING              | 1035 GRANT AVE. - EXTENDED STUDIES CENTER         | 1101 LINCOLN AVE. - PARKING                     | 1005 MICHIGAN AVE. - PARKING                    | 1455 UNIV. DR. - STUDENT OPERATIONS CENTER        |
| 1025 DENVER AVE. - BSU PROPERTY            | 1108 GRANT AVE. - BM TRANSITION PROGRAM           | 1108 LINCOLN AVE. - PARKING                     | 1005 MICHIGAN AVE. - PARKING                    | 1605 UNIV. DR. - SUB ANNEX 1, UNIVERSITY NEWS     |
| 1027 DENVER AVE. - BSU PROPERTY            | 1108-07 GRANT AVE. - FLEX MODULARS - CEO          | 1115 LINCOLN AVE. - PARKING                     | 1005 MICHIGAN AVE. - PARKING                    | 1605 UNIV. DR. - SUB ANNEX 1, UNIVERSITY NEWS     |
| 1117-1119 DENVER AVE. - BSU PROPERTY       | 1115 GRANT AVE. - TELEPHONE & SERVICES            | 1122 LINCOLN AVE. - F.O.M. - SPECIAL PROJECTS   | 1109 MICHIGAN AVE. - F.O.M. - GARAGE            | 1110 VERMONT AVE. - F.O.M. - LANDSCAPE SERVICES   |
|  | 1119 GRANT AVE. - CHILD DEVELOPMENT LAB           | 1131 LINCOLN AVE. - BSU PROPERTY                | 1109 MICHIGAN AVE. - F.O.M. - GARAGE            | 1110 VERMONT AVE. - F.O.M. - LANDSCAPE SERVICES   |
|  |   |   | 1109 UNIV. DR. - PARKING                        | 1110 VERMONT AVE. - F.O.M. - LANDSCAPE SERVICES   |
|  |   |   | 1113 UNIV. DR. - ALUMNI CENTER                  | 1130 VERMONT AVE. - BSU PROPERTY                  |



**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA  
BOISE STATE UNIVERSITY continued**

**ITEM #1.1**

**5.7 FACILITIES USE**

**5.7.1 REQUEST TO NAME THE BOISE STATE OUTDOOR TENNIS  
FACILITY**

**SUBJECT:**

Boise State University requests Board approval to name the new outdoor tennis facility the "Appleton Tennis Center."

**BACKGROUND:**

The State Board approved this project in 1997 and approved an expanded project scope in 2000. Steve Appleton, Chief Executive Officer of Micron Technology played on the men's tennis team at Boise State University. Mr. Appleton has donated over \$1,800,000 toward the construction of this facility. Mr. Appleton was the recipient of Boise State's Silver Medallion in year 2000 in recognition of other support of the institution

**Reference:**

- Board approved tennis facility project at the June 1997 Board meeting.
- Board approved expansion project scope at the September 2000 Board meeting.

**IMPACT:**

This action recognizes the significant contribution of an individual to the continued development of Boise State.

**FISCAL IMPACT:**

None.

**BOARD ACTION:**

**ATTACHMENTS:**

None

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA**  
**BOISE STATE UNIVERSITY continued**

**ITEM #1.1**

**8.0 OTHER**  
**8.0.1 INFORMATION ITEM**

**SUBJECT:**

Boise State University Student Housing Expansion

**BACKGROUND:**

As Boise State's student population continues to expand, the demand for additional and improved student housing likewise increases. Boise State is currently completing a long-range plan to meet the demand for on-campus housing.

**IMPACT:**

Additional and improved student housing will enhance access to higher education in southwest Idaho.

**FISCAL IMPACT:**

Boise State will seek Board approval of a student housing expansion project in the near future. Any debt service related to this project will be funded from student housing revenues. No general fund monies will be utilized.

**BOARD ACTION:**

None required.

**ATTACHMENTS:**

None



**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA**  
**BOISE STATE UNIVERSITY continued**

**ITEM #1.1**

**8.0.3 INFORMATION ITEM**

**SUBJECT:**

Boise State West Campus Development Status

**BACKGROUND:**

Phase 1 of the West Campus Infrastructure project is nearing completion. Construction of the initial streets, bridge over the Phyllis Canal, sidewalks, and street and sidewalk lighting is complete. The buried utility lines and manholes for sanitary sewer, domestic water, electrical power and telephone/data are in place. The irrigation system is nearing completion, and trees will be planted in the coming months.

The design consultants are nearing completion of the Design Development phase on the West Campus Infrastructure Phase 2 project. Design of the permanent and temporary parking which will serve the first academic building on the West Campus is nearing completion. The design of these parking lots has been supplemented by refinement of the Master Plan for the West Campus. The extension of Birch Lane to the panhandle portion of the West Campus (including street improvements, buried utilities, sidewalks and landscaping) will be bid as a separate package with the intent of using the costs of this work as matching funds for the TECenter project. The TECenter project, a high-tech business incubator facility, was funded by a Federal Economic Development Administration grant.

The West Campus Academic Building design consultants, Hummel Architects of Boise, are nearing completion of the Design Development phase. The Design Development presentation will be made to the Permanent Building Fund Advisory Council at its September 12, 2001 meeting. The Project schedule calls for bidding to take place in February 2002 and construction to be complete in the summer of 2003.

The TECenter has hired Mr. John Glerum, former President/CEO of Ore-Ida Foods, as TECenter Director. Glerum is an entrepreneur having started or operated two other businesses and is working part-time to help with the construction of the facility and development of the business model for the Center. Additionally, Glerum is reviewing other University incubators to further develop operational procedures and facility layout. A tentative construction schedule has been developed (architect selection: Aug 24, Start construction Apr: 02, Complete construction: Nov 02).

Data on current and projected enrollment and program plans for Boise State West will be presented.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTIONAL/AGENCY AGENDA  
IDAHO STATE UNIVERSITY**

**ITEM #1.2**

**4.0 BUSINESS AFFAIRS AND HUMAN RESOURCES**

**4.1 BUDGET AND BUDGET TRANSFERS**

**4.1.1 FY2000-2001 CARRYOVER FUNDS**

**SUBJECT:**

FY2000-2001 Carryover Funds

**BACKGROUND:**

Approval is requested to spend funds that were authorized to be spent during FY2001, but were unexpended as of June 30, 2001.

**DISCUSSION:**

Not applicable.

**FISCAL IMPACT:**

General Education

The source of funds carried over are: General Account - \$ 0.00; Student Fees - \$4,974,505.01; Endowment - \$0.00. All carryover funds will be used for non-recurring expense as summarized:

Encumbered Funds as of 6/30/2001	\$ 653,458.12
----------------------------------	---------------

Purchase orders issued and commitments made,  
but goods or services not received as of 6/30/2001.

HERC and Technology	\$ 863,453.00
---------------------	---------------

Research & Technology grants and projects are made for  
a two or three year period. Carryover necessary to complete  
those grants and projects.

Other Carryover Funds	\$3,457,593.89
-----------------------	----------------

Planned expenditures for uncommitted funds are:

Instructional Support/Equipment	\$1,792,055.91
Faculty Research Projects	276,203.00
Physical Plant Projects	153,413.04
General Institutional Reserve	1,235,921.94

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA  
IDAHO STATE UNIVERSITY continued**

**ITEM #1.2**

**Idaho Dental Education Program**

The source of funds carried over are: General Account - \$25,543.81; and Student Fees - \$28,623.61. All carryover funds will be used for non-recurring expense as summarized:

Encumbered Funds as of 6/30/2001	\$	1,900.00
Other Funds		52,267.42
Planned expenditures for uncommitted funds are:		
Instructional Support/Equipment		28,012.42
Reserve for Trustee Benefit Fees		24,255.00

**Idaho Museum of Natural History**

The source of funds carried over are: General Account - \$38,024.43. All carryover funds will be used for non-recurring expense as summarized:

Encumbered Funds as of 6/30/2001	\$	3,174.95
Museum Support		34,849.48

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA  
IDAHO STATE UNIVERSITY continued**

**ITEM #1.2**

**5.1 APPROVAL OF PROJECTS AND/OR ARCHITECTS**

**5.1.1 NEW STUDENT HOUSING AND STUDENT UNION ANNEX**

**SUBJECT:**

With the programming and schematic design for the Rendezvous Building complete, Idaho State University requests approval to complete design development, construction drawings, and construct the housing and student union annex portions of this project.

**BACKGROUND:**

For FY2002, Idaho State University received an appropriation of \$14,064,000 to construct a new classroom building. This building, with the addition of 300 student apartments and a student union annex, is being called the Rendezvous for planning purposes. In FY2001, Idaho State University received an appropriation of \$1,500,000 for the programming and schematic design. At the State Board of Education Meeting held September 21-22, 2000, permission was given to add \$250,000 to this appropriation to contract the design firm to plan and do the schematic design for the housing units and the student union annex. The project was to go back for State Board of Education approval upon completion of the schematic design.

**DISCUSSION:**

The planning and schematic designs are now complete and ready to start design development and construction drawings. The building will be approximately 243,228 gross square feet (GSF), with 94,594 GSF for the classroom building, 106,892 GSF for housing, and 41,742 GSF for the student union. The Idaho Division of Public Works is proceeding with the design development and construction drawings for the classroom portion of this project. Permission to authorize funds to complete the design and construction of the housing and student union annex portions is requested.

**FISCAL IMPACT:**

The estimated cost for the housing and student union portions of this project are \$21,750,000; \$15,000,000 for the Housing portion will be funded from bonding supported by housing revenue, and \$6,750,000 for the Student Union portion will be funded from facility fee reserves.

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**INSTITUTIONAL/AGENCY AGENDA  
UNIVERSITY OF IDAHO**

**ITEM #1.3**

**4.0 BUSINESS AFFAIRS AND HUMAN RESOURCES  
4.8 CONTRACTS FOR SERVICES/AGREEMENTS/AUTHORIZATIONS  
4.8.1 FINANCING PACKAGE IN SUPPORT OF THE FY2002  
INSTITUTIONAL CAPITAL PLAN**

Ref: Regents' Minutes for October 19-20, 2000, p. 7  
Regents' Minutes for April 19-20, 2001, p. 4  
Regents' Minutes for June 21-22, 2001, p. 6  
Item 5.4, this Agenda

**SUBJECT:**

Request authority to issue a series of bonds to finance the acquisition and construction of student housing improvements on the University's campus as a component of the University of Idaho FY2002 Capital Improvement Plan consistent with the University's Strategic Plan and Long-Range Campus Development Plan (LRCDP) as outlined below and in item 5.4 of this agenda:

Issuance of approximately \$40,865,000 tax-exempt revenue bonds  
("Series 2001 Bonds") to finance:

- A. The cost of acquisition and construction of student housing improvements on the University's campus, to be included in the University's Housing System (\$34,200,000);
- B. Vandal Athletic Center improvements (\$3,000,000);
- C. POLYA Math Learning Center (\$600,000);
- D. Capitalized Interest, Costs of Issuance (\$3,065,000).

**BACKGROUND:**

In June 2001 the Regents approved planning, design, and construction for a new residential student housing development as part of the FY2002 Capital Improvement Plan for the University of Idaho. In April 2001 the Regents approved planning, design, and construction of the POLYA Math Learning Center in the Brink-Phinney Hall complex. In October 2000, the Regents approved design and construction of the first phase of the Vandal Athletic Center project, entailing renovations and additions to the East End of the ASUI Kibbie Activity Center. The action items presented in item 5.4 of this agenda provide updated project approvals consistent with current cost estimates and with the funding provided via this bond series.

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA  
UNIVERSITY OF IDAHO continued**

**ITEM #1.3**

**DISCUSSION:**

**Series 2001 Bonds**

Documents relating to the issuance and sale of the Series 2001 Bonds are being prepared. The University expects to obtain an A+ rating on the Series 2001 Bonds from Standard and Poor's Corporation and an A1 rating from Moody's Investor Service, and, depending on interest rates and bond insurance costs, the University may find it more advantageous to purchase bond insurance to result in a rating on the Series 2001 Bonds of "AAA/Aaa."

The Series 2001 Bonds would be issued as Additional Bonds under The Regents' Resolution adopted November 22, 1991, as previously amended and supplemented (the "Resolution"), to be secured by the University's Pledged Revenues under the Resolution, on a parity with all other bonds issued under the Resolution, including the University's Matriculation Fee and Residential Campus Development Fee. In addition, in connection with issuance of the Series 2001 Bonds, the Supplemental Resolution authorizing the Series 2001 Bonds includes an amendment to the definition of Pledged Revenues to add the revenues from the University's Building Fee not needed to pay debt service on the University's outstanding Student Building Fee Refunding Bonds, Series 1994 ("Series 1994 Bonds"), which Series 1994 Bonds are secured by revenues of the Building Fee. The University expects to refund the Series 1994 Bonds in 2003 through the issuance of a series of bonds on a parity with other bonds issued under the Resolution. At such time, all revenues from the Building Fee will be pledged to secure all bonds issued under the Resolution.

Action on this agenda item consists of a motion to approve a Supplemental Resolution for the Series 2001 Bonds, the title of which is as follows:

A SUPPLEMENTAL RESOLUTION of The Regents of the University of Idaho authorizing the issuance and sale of Student Fee Revenue Bonds, Series 2001 (University Housing Improvement Projects), in the principal amount of [\$40,865,000];<sup>1</sup> authorizing the execution and delivery of a bond purchase agreement and providing for other matters relating to the authorization, issuance, sale and payment of the Series 2001 Bonds.

<sup>1</sup> Actual amount to be inserted on date of the Meeting



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**INSTITUTIONAL/AGENCY AGENDA**  
**UNIVERSITY OF IDAHO continued**

**ITEM #1.3**

**4.10 ITEMS NOT COVERED IN OTHER SECTIONS**

**4.10.1 SUPPLEMENTAL APPROPRIATIONS REQUESTS FOR FY2002**

**SUBJECT:**

FY2002 Supplemental Appropriations Request for Utilities

**BACKGROUND:**

Despite both careful strategic choices such as the use of wood as the primary heating fuel on campus and significant cost avoidance and conservation efforts, utility expenses in FY2001 exceeded budgeted amounts by \$1M. Even with the non-standard adjustment UI received for utilities in FY2002, utilities are expected to run an additional deficit of \$672,000 during the fiscal year. Increases in the price of utilities are the most significant driver of these expenditure increases. UI therefore is requesting a supplemental, one-time appropriation in FY2002 of \$1.672M to cover the actual and projected cost of utilities needed to operate the general education programs at the university.

Earlier in the year when it became clear that utility costs were rising very rapidly, the Governor indicated that he would consider a supplemental appropriations request where it was clearly documented that the agency or institution has made concerted conservation efforts. The use of wood as the primary heating fuel on campus has resulted in a significant reduction in the use of natural gas as a boiler heating fuel and has minimized UI's exposure to cost increases for natural gas. Moreover, UI has also sought DEQ approval to increase the amount of wood that it is permitted to burn as a boiler fuel which, if approved, will further reduce the use of natural gas. The university has made concerted efforts to avoid utility cost increases by changing energy contracts and has fully complied with the Governor's Executive Order 2001-04 covering Energy Conservation. These efforts are more fully documented in the non-standard MCO request for FY2003.

**IMPACT:**

This item is for one-time funds to cover actual and projected deficits in utility accounts. A related non-standard MCO request in FY2003 will address on-going funding.

**FISCAL IMPACT:**

If approved by the Board, the request for a supplemental appropriation will be forwarded to the Governor and the legislature for potential funding in the current fiscal year. If the request is not approved, the university will need to institute higher student fees and/or reduce expenditures in other areas to cover these unavoidable cost increases.

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**B-8.1**

**INSTITUTION/AGENCY:** University of Idaho **FY2002 Request**

**DECISION UNIT NUMBER:** 10.75

**A. Decision Unit Name:** MCO – NON-STANDARD ADJUSTMENTS  
Additional Utility Cost Increases

**B. Identify all "Yes" answers (DFM's B-8.1):**  
This DU is likely to require additional above-maintenance costs

**C. Decision Unit Description:**

<b>Budget Summary:</b>	<b>FY02 Budget</b>	<b>FY02 Projection</b>	<b>Shortfall</b>
Heating RFX005	\$567,488	\$765,000	\$197,512
Electricity RFX006	\$1,849,569	\$2,075,000	\$225,431
Wood Fuel RFX007	\$288,800	\$538,000	\$249,200
Total Shortfall FY02			\$672,143
Shortfall from FY01			\$1,000,000
<b>TOTAL REQUEST FOR FY02</b>			<b><u>\$1,672,143</u></b>

In recent years, utility funding has remained relatively static and has not kept pace with rising costs. The legislature has funded incremental utility costs for new facilities via the Occupancy Cost formula when new buildings have been added to campus. Although the Occupancy Cost formula recognizes costs associated with adding new space, there has not been a consistent funding mechanism to address inflationary and demand increases in utilities. A number of years ago, the university experienced relatively stable utility prices and consumption rates. These factors, combined with a number of energy management programs, enabled the university to maintain a reasonable balance between allocations and expenditures for utilities. However, this last year, allocations to the university's utility base funds have not kept pace with increasing prices and demand, especially those costs associated with the natural gas market.

The following information illustrates the primary reasons for the funding gap that has developed in the university's base utility budgets in recent years.

**Natural Gas Costs – Power Plant**

**1. Costs associated with natural gas procurement during FY2001**

The cost of gas was the single biggest reason for utility cost increases at the UI. Price increases in the gas market, and restrictions in gas transportation (pipeline entitlements) resulted in the UI having to purchase more volume of gas, and at a higher price than originally projected.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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2. Natural gas procurement during FY2002

For this upcoming winter the UI is modifying the agreement with IGI Resources to reduce the amount of gas purchased in FY2002. It is expected that the University will save approximately \$100,000 in costs in FY2002 for gas used at the Power Plant.

**Natural Gas Rate Increase – Direct Metered Buildings**

The cost of gas from the utility company, Avista Utilities, went up approximately 70% last year, and another 13% cost increase has been announced. The expectation is for the Public Utilities Commission to approve this latest increase in September 2001. The expected cost increase in direct-metered gas on campus is approximately \$33,000 for FY2002. The direct-metered buildings account for about 40% of the natural gas use on campus.

**Electrical Rate Increase**

Avista Utilities has submitted an electrical rate increase of 14.7% to the Public Utilities Commission, which is expected to be implemented in September 2001. This is expected to increase the cost of electricity by about \$250,000 in FY2002.

**Wood Fuel Cost Increase**

Wood is the primary fuel for steam production at the UI. Based on the new contracts the cost of wood increases by approximately 10%. This increase coupled with increased wood usage is expected to raise costs by about \$250,000 in FY2002.

**Increase in Demand Growth**

Increases in the number of students, more computer and equipment use, and longer building hours are the main factors for increased demand growth - which results in more buildings operating on a twelve-month basis. Because of increased code requirements, the newer buildings also use more outside air (ventilation) for heating and cooling.

**Projected Energy Savings for FY2002**

Next year UI expects to hold down increases in energy use due to the aggressive energy conservation efforts started in FY01, which are to be completed during the first part of FY2002. Without the energy savings initiatives, the costs at the UI would have increased by at least \$300,000 – which we have estimated as the avoided cost savings. These projected energy savings are addressed in the Aug 14, 2001 summary of energy use at the UI.

Another factor is the expectation to burn more wood with the upcoming new DEQ Air Operating Permit for the wood-fired boiler, which will allow the UI to create more steam with wood fuel

**D. Goals and Objectives Addressed:**

**Goals:** Infrastructure Goal 2. Plan, develop, manage, and maintain buildings, grounds, and physical infrastructure of the university

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTIONAL/AGENCY AGENDA  
UNIVERSITY OF IDAHO continued**

**ITEM #1.3**

**4.10.2 SUPPLEMENTAL APPROPRIATIONS REQUESTS FOR FY 2002**

**SUBJECT:**

Supplemental Funding Request in FY2002 for Biotechnology Security

**BACKGROUND:**

The University of Idaho has invested over \$15 million dollars in construction and equipment for the new College of Agricultural and Life Sciences Agricultural Biotechnology Laboratory on the Moscow campus. To provide security for this new facility, the individual laboratories were equipped with restricted card access controls, and the new section of the building was specifically designed to restrict public access into the research areas. However, before this facility was fully operational, it was the target of two separate attacks by the Earth Liberation Front (ELF) that caused over \$30,000 of damage to the facility. In addition to the damage, the University has received threats from the ELF, and demands from another eco-terrorist organization to sever research and business ties with an Idaho-based company with whom the University has had a long and beneficial relationship.

The FBI has expressed serious concerns about the growing impact that eco-terrorist activities have on the research community. These concerns are especially relevant for land-grant universities with their genetic research interests and rural agricultural research facilities. Other research universities have been targeted by eco-terrorists, including University of Washington, Michigan State University, Washington State University and Western Washington University. The confirmed acts of eco-terrorism at the University of Idaho, combined with documented threats from the ELF threatening more damage, have required the University to divert already scarce human and financial resources to support increased security for this facility.

**DISCUSSION:**

This supplemental request for \$165,000 would provide one-time funding for a security access control system for the new Agricultural Biotechnology Laboratory and the 6<sup>th</sup> Street Greenhouse. This system would include the installation of access control card readers, closed circuit television, cameras, multiplexers, digital recorder, and monitors to provide comprehensive security coverage for the facilities.

**FISCAL IMPACT:**

If approved by the Board, the request for a supplemental appropriation will be forwarded to the Governor and the legislature for potential funding in the current fiscal year.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**B-8.1**

**INSTITUTION/AGENCY:** University of Idaho **FY2002 Request**

**PROGRAM :** Agricultural Research and Extension

**A. DECISION UNIT NAME:** BIOTECHNOLOGY SECURITY

**B. IDENTIFY ALL "YES" ANSWERS (DMF'S B-8.1):**

**C. DECISION UNIT DESCRIPTION: 4.30**

**BUDGET SUMMARY:**

<u>Account</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>T/B</u>	
<u>Number</u>	<u>FTE</u>	<u>Costs</u>	<u>Expenditures</u>	<u>Outlay</u>	<u>Payments</u>
					<u>Total</u>
				165,000	\$165,000

**DESCRIPTION:**

The University of Idaho has invested over \$15 million dollars in construction and equipment for the new Agricultural Biotechnology Laboratory on the Moscow campus. Before this facility was fully operational it was the target of two separate attacks by the Earth Liberation Front (ELF) that caused over \$30,000 of damage to the facility. These confirmed acts of eco-terrorism combined with documented threats from the ELF threatening more damage have required the college to divert already scarce human and financial resources to support increased security for this laboratory.

This supplemental request would provide funding for an access control system for the new laboratory and the 6<sup>th</sup> Street Greenhouse. This system would include installation of access control card readers, closed circuit television, cameras, mutiplexers, digital recorder, and monitors.

**D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:**

**GOALS:**

Strategic Plan Goal I, improve quality of Idaho's education, training, rehabilitation, and information/research services to gain program competitiveness, high levels of achievement, and a well-informed citizenry.

Strategic Plan Goal III, ensure education, training, rehabilitation, and information/research services are relevant to the needs of Idaho's citizens.

Strategic Plan Goal IV, ensure maximum benefit from education resources through efficient operation and management.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**KEY PERFORMANCE INDICATORS:**

Number of reduced acts of violence

**E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:**

Funding of this decision unit will protect the state's investment in a state-of-the-art research laboratory. It will also provide researchers the security necessary to carry out their research obligation to the citizens of Idaho. This research is critical to protecting and enhancing Idaho's food supply that impacts every citizen of Idaho. This decision unit fits the statewide mission of the College of Agricultural and Life Sciences by protecting the state's resources and serving the needs of Idaho's agricultural sector.



**BUSINESS AFFAIRS AND HUMAN RESOURCES  
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**INSTITUTIONAL/AGENCY AGENDA  
UNIVERSITY OF IDAHO continued**

**ITEM #1.3**

**5.0 PHYSICAL PLANT**

**5.4 CAPITAL CONSTRUCTION PROJECTS**

**5.4.1 RESIDENTIAL STUDENT HOUSING DEVELOPMENT & ACADEMIC  
SPACE IMPROVEMENTS**

Ref: Regents' Minutes for June 18-19, 1999, p. 25  
Regents' Minutes for November 18-19, 1999, p. 17  
Regents' Minutes for June 21-22, 2001, p. 6  
Item 4.8.1, this Agenda

**SUBJECT:**

Request approval to revise project scope and increase project budget as follows:

Current Authorization: \$30,000,000  
Supplementary Authorization: \$ 4,200,000  
Total Authorization: \$34,200,000

**BACKGROUND:**

In June 1999 the Regents approved feasibility planning for future student housing on the Moscow campus. In November 1999 the Regents approved program/space planning for expansion and modernization of residential facilities. In June 2001 the Regents approved design and construction for a new residential student housing development as part of the FY2002 Capital Improvement Plan for the University of Idaho.

**DISCUSSION:**

Feasibility, market, and planning studies have identified student needs, market conditions, and various financing options for development of future student housing. These studies have resulted in development of a residential community concept involving multi-use facilities with integrated living and learning spaces. The residentially integrated programs that are part of the development will focus upon academic and support units with strategic importance to the University.

A preliminary planning estimate of \$30,000,000 for this project was used in the FY2002 Capital Improvement Plan. This estimate has been refined over the past several months as part of the design and finance development process for the project. The project budget also includes funding for associated academic space improvements as the University redeploys spaces to support the residential campus environment.

**FISCAL IMPACT:**

The project will be funded through student fee revenue bonds as described in item 4.8.1 of this agenda.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA**  
**UNIVERSITY OF IDAHO continued**

**ITEM #1.3**

**5.4.2 VANDAL ATHLETIC CENTER (ASUI KIBBIE ACTIVITY CENTER  
EAST END RENOVATION)**

Ref: Regents' Minutes for April 15-16, 1999, p. 11  
Regents' Minutes for April 20-21, 2000, p. 9  
Regent's Minutes for October 19-20, 2000, p. 7  
Item 4.8.1, this Agenda

**SUBJECT:**

Request approval to revise project scope and increase budget for previously approved project as follows:

Current Authorization: \$ 2,700,000  
Supplementary Authorization: \$ 3,000,000  
Total Authorization: \$ 5,700,000

**BACKGROUND:**

In April 1999 the Regents approved \$500,000 for preparation of initial planning and design documents for renovation of and addition to the East End of the ASUI Kibbie Activity Center. In April 2000 the Regents approved increased authorization to \$2,000,000 for detailed design and construction of the first phase of the project. In October 2000 the Regents approved increased authorization in alignment with refined cost estimates for Phase One.

**DISCUSSION:**

The Kibbie Activity Center East End renovation project will reconfigure existing space and provide additional space to support the intercollegiate athletic program, academic areas, and facility operations. These improvements are consistent with recommendations of the NCAA Certification process and internal space planning and provide better and more equitable support for the women's athletic program consistent with the guidelines of Title IX. Planning and design activities indicate the need for a phased construction process that will allow for continued occupancy and use of the East End during the life of the project.

Phase One includes (1) performing initial site and infrastructure work, (2) constructing an addition on the south portion of the existing facility to house storage and service areas, and (3) conceptual design for the remaining phases of the renovation. That phase is now near completion.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**INSTITUTIONAL/AGENCY AGENDA**  
**UNIVERSITY OF IDAHO continued**

**ITEM #1.3**

This request authorizes design development and construction document preparation for the remaining phases of the project. Phases Two and Three include: (1) demolition and removal of existing storage areas on the north end; (2) construction of a new addition on the north end to house academic support areas, strength and conditioning areas, training and treatment areas, a hall of fame, and administrative offices; and (3) renovation of existing locker areas. Approval of this project includes approval to execute necessary contracts for architectural/engineering services and construction contracts to accomplish the revised scope of work.

**FISCAL IMPACT:**

The sources of funding for the project are private donations and student fee revenue bonds as identified in Item 4.8.1 of this agenda.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA**  
**UNIVERSITY OF IDAHO continued**

**ITEM #1.3**

**5.10 ITEMS NOT COVERED IN OTHER SECTIONS**

**5.10.1 EASEMENT FOR IDAHO POWER COMPANY AT UI CAINE CENTER,  
CALDWELL**

**SUBJECT:**

Request approval for the University of Idaho to grant an easement to Idaho Power Company to construct, operate, and maintain electrical distribution lines, a single wood pole, and anchor on a 10' by 85' portion of land owned by the University and operated by the College of Agriculture for the Caine Center in Caldwell.

**BACKGROUND:**

Idaho Power requested an easement to facilitate construction of a new feeder line near Homedale Road in Canyon County. Residential and commercial development in the Caldwell area has created demand for additional improvements in utility infrastructure.

Development of the proposed electrical distribution system will cross property belonging to the University.

**DISCUSSION:**

Development of the proposed utility infrastructure requires an easement to allow the construction and placement of Idaho Power equipment and materials at the Caine Center property. The programs and facilities of the College of Agriculture's Caine Center will not be negatively impacted by the proposed easement.

**FISCAL IMPACT:**

The University will not receive compensation for the easement and Idaho Power will cover all costs for constructing and maintaining the proposed easement. No costs will be incurred by the University.

**INSTITUTIONAL/AGENCY AGENDA  
UNIVERSITY OF IDAHO continued**

**ITEM #1.3**

**5.10.2 EASEMENT FOR J R SIMPLOT COMPANY AT ABERDEEN  
RESEARCH & EXTENSION CENTER**

**SUBJECT:**

Request approval for the University of Idaho to grant an easement to J R Simplot Company to construct, operate, and maintain an underground wastewater pipeline on a portion of land owned by the University and operated by the College of Agriculture for the Aberdeen Research & Extension Center.

**BACKGROUND:**

The easement was requested by J R Simplot Company as the most cost-effective route to transport effluent from the company's Aberdeen potato plant to a new land application site 7.5 miles away. The company's proposed route will require an easement 30 feet wide, which will extend approximately  $\frac{3}{4}$  of a mile across property belonging to the University.

**DISCUSSION:**

Development of the proposed pipeline requires an easement to allow the construction and placement of J R Simplot equipment and materials at the Aberdeen Research and Extension Center property. The programs and facilities of the College of Agriculture's Aberdeen R & E Center will not be negatively impacted by the proposed easement. The proposed pipeline would be buried to allow continued agricultural use of the affected property.

**FISCAL IMPACT:**

The University will not receive compensation for the easement and J R Simplot Company will cover all costs for constructing, restoring and maintaining the proposed easement. No costs will be incurred by the University.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA  
LEWIS-CLARK STATE COLLEGE**

**ITEM #1.4**

**4.0 BUSINESS AFFAIRS AND HUMAN RESOURCES COMMITTEE  
4.1 BUDGET AND BUDGET TRANSFERS  
4.1.1 FY2001 CARRYOVER TRANSFERS**

**SUBJECT:**

Approval is requested to spend funds that were authorized to be spent during FY 2001 but were unexpended as of June 30, 2001. The source of funds carried over is Student Fees. All carryover funds will be used for non-recurring expenses as summarized.

v

**BACKGROUND:**

Board policy requires that all carry-over be used for nonrecurring expenses.

**FISCAL IMPACT:**

General Education:

Encumbered Funds as of 6-30-01:

Purchase orders issued and commitments made,	\$ 134,095
but goods or services not received as of 6-30-01.	

HERC and Tech Grants	\$ 256,489
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Non-recurring capital and operating expenses:	<u>\$ 358,816</u>
Total	<u><u>\$ 749,400</u></u>

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA  
LEWIS-CLARK STATE COLLEGE continued**

**ITEM #1.4**

**5.0 PHYSICAL PLANT**

**5.1 PURCHASE AND SALE OF LAND AND FACILITIES**

**5.1.1 ACQUISITION OF PROPERTY**

**SUBJECT:**

Board approval is requested for the college to purchase a piece of property.

**BACKGROUND:**

The Campus Master Plan indicates the long-range need for the college to acquire additional property near campus which will eventually be used for expansion and/or parking. The property listed below is immediately adjacent to the campus.

	<u>Appraisal Value</u>	<u>Purchase Price</u>
Property (619 – 627 6 <sup>th</sup> Street/601 7 <sup>th</sup> Avenue)	150,000	150,000

Because this property includes six living units, it will be incorporated into the Housing/Food Service auxiliary until such time that it can be converted into parking. Funds for the acquisition will be borrowed and repaid from the income generated from the rental.

**DISCUSSION:**

The college administration seeks authority to:

1. Complete the loan agreement, by using the First Security/Wells Fargo Loan Agreement approved by the Board in January 1999, for the purchase of the property. The loan amount will not exceed \$150,000.
2. Complete the purchase agreement for the property.

Authorization is also requested for the college Vice President for Administrative Services and Bursar to execute the loan and purchase agreement on behalf of the Board.

**FISCAL IMPACT:**

The college will borrow the funds necessary for the purchase of the property and will repay the loan with the revenue from the rental of the six living units.



**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA**

**ITEM #1.5**

**IDAHO SCHOOL FOR THE DEAF AND THE BLIND**

**4.0 BUSINESS AFFAIRS AND HUMAN RESOURCES**

**4.9 AUDITS AND FINANCIAL REPORTS**

ISDB submits the attached record of the Student Activity Funds for Board review in accordance with Idaho Code 33-705. (EXHIBIT A)

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**ROUTINE AGENDA  
IDAHO SCHOOL FOR THE DEAF AND THE BLIND**

**ITEM #1.5  
EXHIBIT A**

STUDENT ACTIVITY FUNDS AS OF SEPTEMBER 22, 2000, BELOW LISTING  
OF STUDENT ACTIVITY FUNDS IS A REPORT SUBMITTED TO STATE  
BOARD OF EDUCATION IN ACCORDANCE WITH IDAHO CODE 33-705

	BAL-08/24/00	BAL-09/22/00	INC/(DEC)
SALES TAX	67.20	132.79	65.59
ATHLETICS	5,981.51	6,226.18	244.67
WSBC	2,366.90	2,366.90	0.00
ATHLETIC APPAREL	180.44	300.01	119.57
GIRLS SOCCER FUND	271.87	546.16	274.29
CHEERLEADING	415.37	415.37	0.00
CLASS OF 2001	319.72	329.72	10.00
CLASS OF 2002	190.95	190.95	0.00
CLASS OF 2003	645.43	651.43	6.00
CLASS OF 2004	20.00	20.00	0.00
MAINT. BREAK ROOM	200.11	205.93	5.82
COTTAGE FUND	313.07	313.07	0.00
ELEM ACTIVITIES	61.65	61.65	0.00
PARENTS ADVISORY COM	168.61	168.61	0.00
M.S. STUDENT COUNCIL	26.68	26.68	0.00
H.S. STUDENT COUNCIL	812.12	812.12	0.00
JOURNALISM	584.98	584.98	0.00
ED STAFF POP MACH	1,207.56	1,207.56	0.00
HEALTH & WELLNESS	190.00	125.00	(65.00)
STUDENT ACT. FUND	4,917.27	4,687.19	(230.08)
WORK EXP (PREV CANDY)	189.85	189.85	0.00
RAPTOR JAVA (NEW)	0.00	(4.67)	(4.67)
STUDENT BOOK STORE	1.30	1.30	0.00
ACCELERATED READER	69.22	69.22	0.00
DRAMA FUND	36.92	36.92	0.00
ADVENTURERS	106.09	106.09	0.00
SUMMER DEAF CAMP	3,239.41	3,239.41	0.00
ART FUND	276.52	276.52	0.00
YEARBOOKS	1,722.86	1,829.96	107.10
LIONS WINTER CAMP	2.17	2.17	0.00
HRG AID FUND-MOLDS	641.79	625.15	(16.64)
HA GIFT F/HRG CM TCH	68.58	68.58	0.00
PERS. STUDENT ACCT	1,601.29	1,361.99	(239.30)
STUDENT AID	<u>1,157.77</u>	<u>955.58</u>	<u>(202.19)</u>
TOTALS.....	28,055.21	28,130.37	75.16

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA**

**ITEM #1.6**

**DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION**

**4.0 BUSINESS AFFAIRS AND HUMAN RESOURCES**

**4.1.0 BUDGET AND BUDGET TRANSFERS**

**4.1.1 FY 2001-02 PROFESSIONAL-TECHNICAL EDUCATION CARRY-OVER**

**SUBJECT:**

Request approval to expend carry-over from FY 2001.

**BACKGROUND:**

Board policy requires that all carry-over be used for nonrecurring expenses.

**DICUSSION:**

The Division requests approval to expend FY 2001 authorized, but unexpended Professional-Technical Education funds of \$123,673.43 re-appropriated to the State Board for Professional-Technical Education for the Division of Professional-Technical Education for nonrecurring expenditures only for the period of July 1, 2001 through June 30, 2002 as per Senate Bill No. 1227

**FISCAL IMPACT:**

One-time Personnel Costs	\$ 0.00
One-time Operating Expense	\$116,328.58
One-time Capital Outlay	\$ 7,344.85
One-time Trustee Payments	\$ <u>0.00</u>
Total	\$123,673.43

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**INSTITUTIONAL/AGENCY AGENDA**

**ITEM #1.6**

**DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION continued**

**INFORMATION ITEM**

**4.9 AUDITS AND FINANCIAL REPORTS**

**4.9.1 DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION AUDIT  
REPORT FY 1998, 1999, 2000 – FOR INFORMATION ONLY**

**SUBJECT:**

In accordance with State Board of Education Governing Policies and Procedures, section V.H.3.b.e, a copy of the audit report for the Division of Professional-Technical Education, for the period of July 1, 1997 through June 30, 2000, is on file at the Office of the State Board of Education.

Additional copies of the report are available at the Division of Professional-Technical Education.

**BACKGROUND:**

Statements provided in accordance with policies and procedures as outlined above.

**DISCUSSION:**

None

**FISCAL IMPACT:**

Not applicable

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**INFORMATION ITEM**

**ITEM #2**

**SUBJECT:**

FY03 Budget Request Summary

**BACKGROUND:**

The Board established the guidelines and timetable for reviewing and approving the FY03 budget requests at the April meeting. The calculation of the maintenance of current operations (MCO) request was delegated to the institutions and staff to complete allowing the Board to focus on above MCO or enhancement requests. At the June meeting, the institutions and agencies presented three areas of improvement/need for FY03 without attaching a specific dollar amount to each request. After reviewing the request and considering the limited availability of funds for FY03, the Board asked the institutions/agencies to develop one enhancement request for each program with the amount limited to 1% of the base or \$100,000, whichever is greater. Exceptions to these guidelines would be considered separately. The Board reviewed and approved most of the requests at the August meeting, with a few carryover requests to be considered at this meeting (See Item #3).

**DISCUSSION:**

The FY03 Budget Request for the agencies, institutions, and programs are summarized in Item #2.1. The summary reflects the current year's funding, changes to arrive at the base for calculating the FY03 MCO increases, and the enhancements requests, by source of funds, that have been approved by the Board. The MCO request may change as events unfold in an attempt to accurately provide maintenance funds for FY03 (controller's charges, utility rate changes, change in employee compensation, etc.). The enhancements will only change at the direction of the Board.

**IMPACT:**

The approved requests will be submitted to the Governor's Division of Financial Management and to Legislative Services Office – Budget and Policy Analysis for consideration by the Governor for his FY03 Budget recommendations and by the Joint-Finance Appropriations Committee for funding.

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# OSBE/Office Administration

## Summary of FY03 Budget Request

	Gen Acct	Other	Total
1 FY02 Orig Approp	2,077,200	770,100	2,847,300
2 Adjustments:			
3 Remove One-Time Capital Outlay	(17,800)	0	(17,800)
4 Base Reduction		(94,800)	(94,800)
5 FY03 Budget Base	2,059,400	675,300	2,734,700
6			
7 MCO Requests:			
8 Benefit Costs Incr	11,000	800	11,800
9 Inflationary Increases	11,400	0	11,400
10 Replacement Items	17,800	0	17,800
11 Interagency Non-std Adjust:			
12 Attorney General Fees			
13 Refactored Classes			
14 Legislative Audits			
15 Building Service Space Charge			
16 Risk Mgmt	0	0	0
17 Controller's Fee	0	0	0
18 Treasurer's Fee	0	0	0
19 Annualizations			
20 CEC @ 1.0% - Permanent Positions	12,000	1,400	13,400
21 CEC @ 1.0% - Group & Temporary			
22 External Nonstd Adj:			
23 Incr to grant Spending Authority	0	63,900	63,900
24	0	0	0
25	0	0	0
26	0	0	0
27	0	0	0
28 Fund Shift	0	0	0
29 Total MCO Increases	52,200	66,100	118,300
30			
31 MCO Request	2,111,600	741,400	2,853,000
32			
33 Enhancements:			
34 12.02 Administration Assistance	100,000	0	100,000
35 12.01 Assessment & Accountability	4,000,000	0	4,000,000
36			
37			
38 Total Enhancements	4,100,000	0	4,100,000
39			
40 Total Request	6,211,600	741,400	6,953,000
41			
42 % Change from FY02 Original Appropriation			
43 MCO	2.5%	8.6%	4.2%
44 Enhancements	197.4%	0.0%	144.0%
45 Total	199.0%	-3.7%	144.2%
46			
47 % Change from FY03 Budget Base			
48 MCO	2.5%	9.8%	4.3%
49 Enhancements	199.1%	0.0%	149.9%
50 Total	201.6%	9.8%	154.3%

# IDAHO SCHOOL FOR THE DEAF AND THE BLIND

## Summary of FY 2003 Budget Request

	FTE	Gen Acct	All Other	Grand Total
1 <b>FY 2002 Orig Approp</b>	123.52	7,371,800	421,500	7,793,300
2 <b>Adjustments:</b>				
3     Addl Std Fees/Revenue	0.00	0	0	0
4     Remove One-Time End Fds	0.00	(136,500)	(133,300)	(269,800)
5 <b>FY 2003 Budget Base</b>	<b>123.52</b>	<b>7,235,300</b>	<b>288,200</b>	<b>7,523,500</b>
6				
7 <b>MCO Requests:</b>				
8     Benefit Costs Increase	0.00	39,600	0	39,600
9     Inflationary Increases (1.70%)	0.00	15,200	2,400	17,600
10     Replacement Items (OE & CO)	0.00	173,500	68,000	241,500
11     Interagency Non-Std Adjustments:				
12         Attorney General Fees	0.00	0	0	0
13         Refactored Classes	0.00	0	0	0
14         Legislative Audits	0.00	0	0	0
15         Building Service Space Charge	0.00	0	0	0
16         Risk Mgmt Insurance Premiums	0.00	5,100	0	5,100
17         State Controller's Fees	0.00	0	0	0
18         State Treasurer's Fees	0.00	0	0	0
19         Annualizations (Postsecondary)	0.00	15,600	0	15,600
20         CEC @ 1.0% - Permanent Positions	0.00	84,200	0	84,200
21         CEC @ 1.0% - Group & Temporary	0.00	2,900	0	2,900
22         External Non-Std Adjustments:	0.00			0
27         Utility Increases	0.00	48,200	8,100	56,300
23         New Occupancy Cost	0.00	0	0	0
24         Enrollment Wkld Adj-Interpreting Costs	0.00	21,500	0	21,500
25         Library Books & Periodicals	0.00	0	0	0
26         Contract Changes	0.00	0	0	0
28     Fund Shift	0.00	0	0	0
29 <b>Total MCO Increases</b>	<b>0.00</b>	<b>405,800</b>	<b>78,500</b>	<b>484,300</b>
30				
31 <b>MCO Request</b>	<b>0.00</b>	<b>7,641,100</b>	<b>366,700</b>	<b>8,007,800</b>
32				
33 <b>Enhancements:</b>				
34     Request Within Limits	0.00	100,000	0	100,000
35     Exception Request	0.00	0	0	0
36				0
37				0
38 <b>Total Enhancements</b>	<b>0.00</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
39				
40 <b>Total Request</b>	<b>123.52</b>	<b>7,741,100</b>	<b>366,700</b>	<b>8,107,800</b>
41				
42 <b>% Change from FY02 Original Appropriation</b>				
43     MCO		5.50%	18.62%	6.21%
44     Enhancements		1.36%	0.00%	1.28%
45     Total		5.01%	-13.00%	4.04%
46				
47 <b>% Change from FY03 Budget Base</b>				
48     MCO		5.61%	27.24%	6.44%
49     Enhancements		1.38%	0.00%	1.33%
50     Total		6.99%	27.24%	7.77%



# Division of Professional-Technical Education

## Summary of FY03 Budget Request

	Gen Acct	Other	Total
1 FY02 Orig Approp	47,382,800	7,471,300	54,854,100
2     Adjustments:			
3         Addl Std Fees/Revenue			
4         Remove One-Time End Fds			
5 FY03 Budget Base	47,382,800	7,471,300	54,854,100
6			
7 MCO Requests:			
8     Benefit Costs Incr	165,200		165,200
9     Inflationary Increases	261,100		261,100
10    Replacement Items	678,300		678,300
11    Interagency Non-std Adjust:			
12         Attorney General Fees			
13         Refactored Classes			
14         Legislative Audits			
15         Building Service Space Charge			
16         Risk Mgmt			
17         Controller's Fee			
18         Treasurer's Fee			
19    Annualizations			
20         CEC @ 1.0% - Permanent Positions	277,100		277,100
21         CEC @ 1.0% - Group & Temporary	10,500		10,500
22    External Nonstd Adj:			
23         Federal Non-Cog	0	286,300	286,300
24         Secondary Workload Adj.	433,800		433,800
25         Professional-Tech Schools	241,000		241,000
26         Postsecondary Capacity Bld.	756,000		756,000
27         Libr Bks & Periodicals - EITC	5,000		5,000
28         Utility Increases - EITC	55,500		55,500
29 Total MCO Increases	2,883,500	286,300	3,169,800
30			
31 MCO Request	50,266,300	7,757,600	58,023,900
32			
33 Enhancements:			
34     Request Within Limits	474,000		474,000
35     Exception Request	65,000		65,000
36			
37			
38 Total Enhancements	539,000	0	539,000
39			
40 Total Request	50,805,300	7,757,600	58,562,900
41			
42 % Change from FY01 Original Appropriation			
43     MCO	6.1%	3.8%	5.8%
44     Enhancements	1.1%	0.0%	1.0%
45     Total	7.2%	3.8%	6.8%
46			
47 % Change from FY02 Budget Base			
48     MCO	6.1%	3.8%	5.8%
49     Enhancements	1.1%	0.0%	1.0%
50     Total	7.2%	3.8%	6.8%

# College & Universities

## Summary of FY02 Budget Request

### Projected MCO Request for FY03

JFAC's Recommendation				Total College & Universities		
Total College & Universities				Total College & Universities		
	Gen Acct	Other	Total	Gen Acct	Other	Total
1 FY01 Orig Approp	214,986,500	72,532,300	287,518,800	235,939,800	78,996,300	314,936,100
2 Adjustments:						
3 Addl Std Fees	0	3,568,700	3,568,700	0	0	0
4 Remove One-Time End Fds	0	(378,000)	(378,000)	(1,000,000)	(1,000,000)	(2,000,000)
5 Restore One-Time End Fds	0	378,000	378,000			0
6 Negative Supplemental	(2,544,000)	(423,200)	(2,967,200)			
7 Restore Neg Supplemental	2,544,000	423,200	2,967,200			
8 FY02 Budget Base	214,986,500	76,101,000	291,087,500	234,939,800	77,996,300	312,936,100
9						
10 MCO Requests:						
11 Benefit Costs Incr	1,238,800	360,100	1,598,900	1,600,000	0	1,600,000
12 Inflationary Increases	507,000	367,300	874,300	1,000,000	0	1,000,000
13 Replacement Items			0			0
14 Nonstd Adjust						
15 Risk Mgmt	119,200	91,200	210,400	250,000	0	250,000
16 Controller's Fee	150,400	170,800	321,200	350,000	0	350,000
17 Treasurer's Fee	(13,000)	(16,300)	(29,300)	0	0	0
18 CEC @ 4.5%	7,251,600	2,386,600	9,638,200	0	0	0
19 External Nonstd Adj:						
20 New Occupancy Cost	428,300	0	428,300	1,300,000	0	1,300,000
21 Enrollment Wkld Adj	873,900	0	873,900	2,600,000	0	2,600,000
22 Libr Bks & Periodicals	284,400	148,300	432,700	500,000	0	500,000
23 Utility Increases	832,900	581,500	1,414,400	2,000,000	0	2,000,000
24 Fund Shift	3,738,000	(3,738,000)	0	0	0	0
25 Total MCO Increases	15,411,500	351,500	15,763,000	9,600,000	0	9,600,000
26						
27 MCO Request	230,398,000	76,452,500	306,850,500	244,539,800	77,996,300	322,536,100
28						
29 Enhancements:						
30 Salary Competitiveness	716,800	1,543,800	2,260,600	0	0	0
31 Priority #2	1,325,000	0	1,325,000	0	0	0
32 Priority #3	1,500,000	0	1,500,000	0	0	0
33 Priority #4			0	0	0	0
34 Priority #5			0	0	0	0
35 Priority #6			0	0	0	0
36 Priority #7			0	0	0	0
37 One-time - Tech Equip	1,000,000	1,000,000	2,000,000	0	0	0
38 Collaborative Programs	1,000,000		1,000,000			
39 Total Enhancements	# 5,541,800	2,543,800	8,085,600	0	0	0
40						
41 Total Request	235,939,800	78,996,300	314,936,100	244,539,800	77,996,300	322,536,100
42						
43 % Change from FY01 Original Appropriation						
44 MCO	7.2%	0.5%	5.5%	4.1%	0.0%	3.0%
45 Enhancements	2.6%	3.5%	2.8%	0.0%	0.0%	0.0%
46 Total	9.7%	8.9%	9.5%	3.6%	-1.3%	2.4%
47						
48 % Change from FY02 Budget Base						
49 MCO	7.2%	0.5%	5.4%	4.1%	0.0%	3.1%
50 Enhancements	2.6%	3.3%	2.8%	0.0%	0.0%	0.0%
51 Total	9.7%	3.8%	8.2%	4.1%	0.0%	3.1%

# Institution/Agency/Program

## Summary of FY03 Budget Request

	Gen Acct	Other	Total
1 FY02 Orig Approp	73,578,800	21,333,600	94,912,400
2 Adjustments:			
3 Addl Std Fees/Revenue	0	1,697,600	1,697,600
4 Remove One-Time End Fds	(600,000)	0	(600,000)
5 FY03 Budget Base	72,978,800	23,031,200	96,010,000
6			
7 MCO Requests:			
8 Benefit Costs Incr	205,000	64,800	269,800
9 Inflationary Increases	258,700	81,600	340,300
10 Replacement Items			
11 Interagency Non-std Adjust:			
12 Attorney General Fees			
13 Refactored Classes			
14 Legislative Audits			
15 Building Service Space Charge			
16 Risk Mgmt	31,200	9,900	41,100
17 Controller's Fee			
18 Treasurer's Fee			
19 Annualizations			
20 CEC @ 1.0% - Permanent Positions	530,500	167,500	698,000
21 CEC @ 1.0% - Group & Temporary	10,200	3,200	13,400
22 External Nonstd Adj:			
23 New Occupancy Cost	545,300	172,100	717,400
24 Enrollment Wkld Adj	(84,400)		(84,400)
25 Libr Bks & Periodicals	114,100	36,000	150,100
26 Contract Changes			
27 Utility Increases	434,300	136,900	571,200
28 Fund Shift			
29 Total MCO Increases	2,044,900	672,000	2,716,900
30			
31 MCO Request	75,023,700	23,703,200	98,726,900
32			
33 Enhancements:			
34 Request Within Limits	558,800	177,000	735,800
35 Exception Request			
36			
37			
38 Total Enhancements	558,800	177,000	735,800
39			
40 Total Request	75,582,500	23,880,200	99,462,700
41			
42 % Change from FY01 Original Appropriation			
43 MCO	2.8%	3.1%	2.9%
44 Enhancements	0.8%	0.8%	0.8%
45 Total	2.7%	11.9%	4.8%
46			
47 % Change from FY02 Budget Base			
48 MCO	2.8%	2.9%	2.8%
49 Enhancements	0.8%	0.8%	0.8%
50 Total	3.6%	3.7%	3.6%

# Idaho State University

## General Education

### Summary of FY03 Budget Request

	Gen Acct	Other	Total
1 FY02 Orig Approp	62,715,900	22,330,000	85,045,900
2 Adjustments:			
3 Addl Std Fees/Revenue	0	0	0
4 Remove One-Time End Fds			
5 FY03 Budget Base	62,715,900	22,330,000	85,045,900
6			
7 MCO Requests:			
8 Benefit Costs Incr	171,200	61,400	232,600
9 Inflationary Increases	209,500	72,100	281,600
10 Replacement Items			
11 Interagency Non-std Adjust:			
12 Attorney General Fees			
13 Refactored Classes			
14 Legislative Audits			
15 Building Service Space Charge			
16 Risk Mgmt	61,600	21,000	82,600
17 Controller's Fee			
18 Treasurer's Fee			
19 Annualizations			
20 CEC @ 1.0% - Permanent Positions	447,000	160,500	607,500
21 CEC @ 1.0% - Group & Temporary	21,500	7,700	29,200
22 External Nonstd Adj:			
23 New Occupancy Cost			
24 Enrollment Wkld Adj	7,600		7,600
25 Libr Bks & Periodicals	88,400	32,000	120,400
26 Contract Changes			
27 Utility Increases	526,600	179,400	706,000
28 Fund Shift	534,100	-534,100	
29 Total MCO Increases	2,067,500	0	2,067,500
30			
31 MCO Request	64,783,400	22,330,000	87,113,400
32			
33 Enhancements:			
34 Request Within Limits	665,900	0	665,900
35 Exception Request			
36			
37			
38 Total Enhancements	665,900	0	665,900
39			
40 Total Request	65,449,300	22,330,000	87,779,300
41			
42 % Change from FY02 Original Appropriation			
43 MCO	3.3%	0.0%	2.4%
44 Enhancements	1.1%	0.0%	0.8%
45 Total	4.4%	0.0%	3.2%
46			
47 % Change from FY03 Budget Base			
48 MCO	3.3%	0.0%	2.4%
49 Enhancements	1.1%	0.0%	0.8%
50 Total	4.4%	0.0%	3.2%

## B-8 Summary

University of Idaho  
FY2003 Agency Budget Request  
General Education

Ln#	DU#	Decision Unit Description	FTE	General Account	Land Grant Endowment Funds	Misc Rcpts Fee/Tuition Funds	Total
1	9.00	<b>FY2003 Budget Base</b>	<u>1,307.06</u>	<u>\$83,542,300</u>	<u>\$9,611,100</u>	<u>\$21,085,700</u>	<u>\$114,239,100</u>
2							
3	10.00	<b>Program Maintenance:</b>					
4	10.12	Change in Benefit Costs		240,200	23,000	36,800	300,000
5	10.21	Inflationary Increases, OE, CO		192,100	45,300	170,700	408,100
6	10.46	Controller's Fee Increases					
7	10.61	CEC - Permanent Positions		660,200	63,400	101,000	824,600
8	10.62	CEC - Group and Temporary (IH)		13,600	1,300	2,100	17,000
9	10.70	Nonstandard Adjustments					0
10	10.71	New Occupancy Costs	3.50	253,700	66,100	210,900	530,700
11	10.72	Enrollment Workload Adjustment	2.00	178,500	30,600	82,300	291,400
12	10.73	Library Books and Periodicals		147,800	1,500	50,500	199,800
13	10.75	Utility Cost Increases		269,700	88,800	300,500	659,000
14	10.76	Insurance Cost Increases					0
15	10.90	Fund Shifts					0
16	10.71	Fees and LGEndow to General Account		1,274,800	(320,000)	(954,800)	0
17		Total MCO Increase	<u>5.50</u>	<u>3,230,600</u>	<u>0</u>	<u>0</u>	<u>3,230,600</u>
18							
19	12.00	<b>Program Enhancements:</b>					
20							
21	12.01	Research Initiative	8.00	937,500			937,500
22							
23							0
24		Total Enhancement Request	<u>8.00</u>	<u>937,500</u>	<u>0</u>	<u>0</u>	<u>937,500</u>
25							
26		Total Requested Increase	13.50	4,168,100	0	0	4,168,100
27							
28							
29	13.00	<b>FY2003 Full Budget Request</b>	<u>1,320.56</u>	<u>\$87,710,400</u>	<u>\$9,611,100</u>	<u>\$21,085,700</u>	<u>\$118,407,200</u>
30							
31							
32		<b><u>Requested Increase Over Base</u></b>					
33							
34		% Incr - MCO Request	0.42%	3.87%	0.00%	0.00%	2.83%
35		% Incr - Enhancement Requests (note)	0.61%	1.12%	0.00%	0.00%	1.01%
36		% Incr - Total	1.03%	4.99%	0.00%	0.00%	3.65%

**Note:** For enhancement requests, the base is defined as General Account plus Land Grant Endowment funds.

# Lewis-Clark State College

## FY2003 Budget Request

Ln #	DU#	Decision Unit Description	FTE	General Account	Endowment Funds	Student Fees	Total
1	9.00	<b>FY2003 Budget Base</b>	241.7	11,277,800	2,024,700	3,951,300	17,253,800
2							
3	10.00	<b>Program Maintenance:</b>					
4	10.10	Personnel Cost Rollups					
5	10.12	Benefit Increases		46,400	0	11,800	58,200
6	10.21	Inflationary Increases (OE & CO)		1,600	40,400	21,900	63,900
7	10.40	Nonstandard Adjustments:					
8	10.45	Insurance Increase		500	12,300	6,700	19,500
	10.47	New Facility Occupancy		1,400	38,200	20,800	60,400
9	10.48	Enrollment Workload Adjustment		-1,200	-31,800	-17,300	-50,300
10	10.61	Change in Employee Compensation		99,100	0	25,100	124,200
11	10.70	External Non-Standard Adjustments					
12	10.73	Library Books & Periodicals		500	7,100	3,800	11,400
13	10.75	Utility Increases		1,500	39,200	21,200	61,900
14	10.90	Fund Shifts					
15	10.91	From other Funds to Gen Acct		199,400	-105,400	-94,000	0
16		Total MCO Increase Request	0.00	349,200	0	0	349,200
17							
18							
19	12.00	<b>Enhancements:</b>					
20	12.01	Dual Credit & Community Outreach	2.00	135,000	0	0	135,000
21		Total Enhancement Requests	2.00	135,000	0	0	135,000
22							
23							
24		Total Requested Increase	2.00	484,200	0	0	484,200
25							
26							
27	13.00	<b>FY2003 Full Budget Request</b>	243.7	11,762,000	2,024,700	3,951,300	17,738,000
28							
29							
30		Requested Increase Over Budget Base					
31		%Incr - MCO Request	0	0.030963486	0	0	0.02023902
32		%Incr - Enhancement Requests	0.0082747	0.01197042	0	0	0.007824363
33		%Incr - Total	0.0082747	0.042933906	0	0	0.028063383

## B-8 Summary

University of Idaho  
FY2003 Agency Budget Request  
Agricultural Research & Extension

<u>Ln#</u>	<u>DU#</u>	<u>Decision Unit Description</u>	<u>FTE</u>	<u>General Account</u>	<u>Fedl Funds &amp; Misc Rcpts</u>	<u>Total</u>
1	9.00	FY2003 Budget Base	413.58	\$25,147,600	\$4,911,500	\$30,059,100
2						
3	10.00	MCO Requests				
4	10.11	Personnel Benefit Increases		78,500	16,900	95,400
5	10.21	Inflationary Increases, OE, CO		66,200	5,800	72,000
6	10.46	Controller's Fee Increases				0
7	10.61	CEC - Permanent Positions		193,100	41,600	234,700
8	10.62	CEC - Group and Temporary (IH)		3,600	700	4,300
9	10.71	Occupancy Costs	1.00	73,400	6,000	79,400
10	10.90	Fund Shift				
11	10.91	Other Funds to General Account		71,000	(71,000)	0
12		Total MCO Increase	1.00	485,800	0	485,800
13						
14	12.00	<b>Program Enhancements:</b>				
15						
16	12.01	Value Added	3.00	297,900		297,900
17						0
18		Total Enhancement Request	3.00	297,900	0	297,900
19						
20		Total Requested Increase	4.00	783,700	0	783,700
21						
22						
23	13.00	<b>FY2003 Full Budget Request</b>	<b>417.58</b>	<b>\$25,931,300</b>	<b>\$4,911,500</b>	<b>\$30,842,800</b>
24						
25						
26		<b><u>Requested Increase Over Base</u></b>				
27						
28		% Incr - MCO Request	0.24%	1.93%	0.00%	1.62%
29		% Incr - Enhancement Requests	0.73%	1.18%	0.00%	0.99%
30		% Incr - Total	0.97%	3.12%	0.00%	2.61%

B-8 Summary

University of Idaho  
FY2003 Agency Budget Request  
WOI Veterinary Medicine

<u>Ln#</u>	<u>DU#</u>	<u>Decision Unit Description</u>	<u>FTE</u>	<u>General Account</u>	<u>Other Funds</u>	<u>Total</u>
1	9.00	FY2003 Revised Budget Base (1)	6.92	\$1,470,400	\$0	\$1,470,400
2						
3	10.00	MCO Requests				
4	10.11	Personnel Benefit Increases		1,600		1,600
5	10.21	Inflationary Increases, OE		3,300		3,300
6	10.30	Replacement CO		43,400		43,400
7	10.61	Change in Employee Compensation		4,300		4,300
8	10.70	Non-standard Adjustments				
9		Contract Adjustment		29,500		29,500
10		Total MCO Increase	0.00	82,100	0	82,100
11						
12	12.00	<b>Program Enhancements:</b>				
13						
14	12.01	Caine Center Infrastructure		100,000		100,000
15						
16						
17		Total Enhancement Request	0.00	100,000	0	100,000
18						
19		Total Requested Increase	0.00	182,100	0	182,100
20						
21						
22	13.00	<b>FY2003 Full Budget Request</b>	<b>6.92</b>	<b>\$1,652,500</b>	<b>\$0</b>	<b>\$1,652,500</b>
23						
24						
25		<u><b>Requested Increase Over Base</b></u>				
26						
27		% Incr - MCO Request	0.00%	5.58%		5.58%
28		% Incr - Enhancement Requests	0.00%	6.80%		6.80%
29		% Incr - Total	0.00%	12.38%		12.38%

(1) For FY2002, legislative intent removed capital outlay replacement funds from the on-going base budget.



## B-8 Summary

University of Idaho  
FY2003 Agency Budget Request  
WWAMI Medical Education

<u>Ln#</u>	<u>DU#</u>	<u>Decision Unit Description</u>	<u>FTE</u>	<u>General Account</u>	<u>Other Funds</u>	<u>Total</u>
1	9.00	FY2003 Revised Budget Base (1)	6.57	\$2,802,300	\$167,100	\$2,969,400
2						
3	10.00	MCO Requests				
4	10.11	Change in Benefit Costs		1,500		1,500
5	10.21	Inflationary Increases, OE		1,600		1,600
6	10.30	Replacement CO		10,500		10,500
7	10.61	CEC - Permanent Positions		5,900		5,900
8	10.62	CEC - Group and Temporary (IH)		500		500
9	10.70	External Non-standard Adjustments				
10	10.71	Univ Washington Contract Adjustment		229,200	(900)	228,300
11		Total MCO Increase	0.00	249,200	(900)	248,300
12						
13	12.00	<b>Program Enhancements:</b>				
14						
15	12.01	Teaching Equipment		28,100		28,100
16						0
17		Total Enhancement Request	0.00	28,100	0	28,100
18						
19		Total Requested Increase	0.00	277,300	(900)	276,400
20						
21						
22	13.00	<b>FY2003 Full Budget Request</b>	<b>6.57</b>	<b>\$3,079,600</b>	<b>\$166,200</b>	<b>\$3,245,800</b>
23						
24						
25		<b><u>Requested Increase Over Base</u></b>				
26						
27		% Incr - MCO Request	0.00%	8.89%	-0.54%	8.36%
28		% Incr - Enhancement Requests	0.00%	1.00%	0.00%	0.95%
29		% Incr - Total	0.00%	9.90%	-0.54%	9.31%

(1) For FY2001, legislative intent removed capital outlay replacement funds from the on-going base budget. Changes in the University of Washington fee structure also effect changes in the fee revenue that accrues to the first year program at UI.

**Idaho State University**  
**Idaho Dental Education Program**  
**Summary of FY03 Budget Request**

	Gen Acct	Other	Total
1 FY02 Orig Approp	724,100	80,200	804,300
2 Adjustments:			
3 Addl Std Fees/Revenue	0	13,800	13,800
4 Remove One-Time End Fds	-8,200	0	-8,200
5 FY03 Budget Base	715,900	94,000	809,900
6			
7 MCO Requests:			
8 Benefit Costs Incr	500	200	700
9 Inflationary Increases	500	0	500
10 Replacement Items	4,000	0	4,000
11 Interagency Non-std Adjust:			
12 Attorney General Fees			
13 Refactored Classes			
14 Legislative Audits			
15 Building Service Space Charge			
16 Risk Mgmt			
17 Controller's Fee			
18 Treasurer's Fee			
19 Annualizations			
20 CEC @ 1.0% - Permanent Positions	1,400	700	2,100
21 CEC @ 1.0% - Group & Temporary	400	200	600
22 External Nonstd Adj:			
23 New Occupancy Cost			
24 Enrollment Wkld Adj			
25 Libr Bks & Periodicals			
26 Contract Changes	58,800		58,800
27 Utility Increases			
28 Fund Shift	1,100	-1,100	
29 Total MCO Increases	66,700	0	66,700
30			
31 MCO Request	782,600	94,000	876,600
32			
33 Enhancements:			
34 Request Within Limits	6,600	11,800	18,400
35 Exception Request			
36			
37			
38 Total Enhancements	6,600	11,800	18,400
39			
40 Total Request	789,200	105,800	895,000
41			
42 % Change from FY02 Original Appropriation			
43 MCO	9.2%	0.0%	8.3%
44 Enhancements	0.9%	14.7%	2.3%
45 Total	9.0%	31.9%	11.3%
46			
47 % Change from FY03 Budget Base			
48 MCO	9.3%	0.0%	8.2%
49 Enhancements	0.9%	12.6%	2.3%
50 Total	10.2%	12.6%	10.5%

# OSBE/University of Utah and WICHE

## Summary of FY03 Budget Request

	Gen Acct	Other	Total
1 FY02 Orig Approp	804,500	0	804,500
2 Adjustments:			
3 Addl Std Fees/Revenue	0	0	0
4 Remove One-Time End Fds	0	0	0
5 FY03 Budget Base	804,500	0	804,500
6			
7 MCO Requests:			
8 Benefit Costs Incr	0	0	0
9 Inflationary Increases	0	0	0
10 Replacement Items			
11 Interagency Non-std Adjust:			
12 Attorney General Fees			
13 Refactored Classes			
14 Legislative Audits			
15 Building Service Space Charge			
16 Risk Mgmt	0	0	0
17 Controller's Fee	0	0	0
18 Treasurer's Fee	0	0	0
19 Annualizations			
20 CEC @ 1.0% - Permanent Positions	0	0	0
21 CEC @ 1.0% - Group & Temporary			
22 External Nonstd Adj:			
23 New Occupancy Cost	0	0	0
24 Enrollment Wkld Adj	0	0	0
25 Libr Bks & Periodicals	0	0	0
26 Contract Changes	117,300		117,300
27 Utility Increases	0	0	0
28 Fund Shift	0	0	0
29 Total MCO Increases	117,300	0	117,300
30			
31 MCO Request	921,800	0	921,800
32			
33 Enhancements:			
34 Request Within Limits	0	0	0
35 Exception Request	0	0	0
36			
37			
38 Total Enhancements	0	0	0
39			
40 Total Request	921,800	0	921,800
41			
42 % Change from FY02 Original Appropriation			
43 MCO	14.6%		14.6%
44 Enhancements	0.0%		0.0%
45 Total	14.6%		14.6%
46			
47 % Change from FY03 Budget Base			
48 MCO	14.6%		14.6%
49 Enhancements	0.0%		0.0%
50 Total	14.6%		14.6%

# Family Practice Residency/Boise & Pocatello

## Summary of FY03 Budget Request

	Gen Acct	Other	Total
1 FY02 Orig Approp	1,013,600	0	1,013,600
2     Adjustments:			
3         Addl Std Fees/Revenue			
4         Remove One-Time End Fds			
5 FY03 Budget Base	1,013,600	0	1,013,600
6			
7 MCO Requests:			
8     Benefit Costs Incr	800	0	800
9     Inflationary Increases	20,700	0	20,700
10    Replacement Items			
11    Interagency Non-std Adjust:			
12       Attorney General Fees			
13       Refactored Classes			
14       Legislative Audits			
15       Building Service Space Charge			
16       Risk Mgmt			
17       Controller's Fee			
18       Treasurer's Fee			
19    Annualizations			
20       CEC @ 1.0% - Permanent Positions	3,900	0	3,900
21       CEC @ 1.0% - Group & Temporary			
22    External Nonstd Adj:			
23       New Occupancy Cost			
24       Enrollment Wkld Adj			
25       Libr Bks & Periodicals			
26       Contract Changes			
27       Utility Increases			
28    Fund Shift			
29 Total MCO Increases	25,400	0	25,400
30			
31 MCO Request	1,039,000	0	1,039,000
32			
33 Enhancements:			
34     Request Within Limits			
35     Exception Request	420,000		420,000
36			
37			
38 Total Enhancements	420,000	0	420,000
39			
40 Total Request	1,459,000	0	1,459,000
41			
42 % Change from FY02 Original Appropriation			
43     MCO	2.5%	0.0%	2.5%
44     Enhancements	41.4%	0.0%	41.4%
45     Total	43.9%	0.0%	43.9%
46			
47 % Change from FY03 Budget Base			
48     MCO	2.5%	0.0%	2.5%
49     Enhancements	41.4%	0.0%	41.4%
50     Total	43.9%	0.0%	43.9%

## B-8 Summary

University of Idaho  
FY2003 Agency Budget Request  
Forest Utilization Research

<u>Ln#</u>	<u>DU#</u>	<u>Decision Unit Description</u>	<u>FTE</u>	<u>General Account</u>	<u>Other Funds</u>	<u>Total</u>
1	9.00	FY2003 Budget Base	6.25	\$608,400	\$0	\$608,400
2						
3	10.00	MCO Requests				
4	10.11	Change in Benefit Costs		1,400		1,400
5	10.21	Inflationary Increases, OE		1,600		1,600
6	10.61	CEC - Permanent Positions		4,400		4,400
7	10.62	CEC - Group and Temporary (IH)		500		500
8		Total MCO Increase	0.00	7,900	0	7,900
9						
10	12.00	<b>Program Enhancements:</b>				
11						
12	12.01	Enhancement of Forest Fiber Productivity	1.00	93,500		93,500
13						
14		Total Enhancement Request	1.00	93,500	0	93,500
15						
16		Total Requested Increase	1.00	101,400	0	101,400
17						
18						
19	13.00	<b>FY2003 Full Budget Request</b>	<b>7.25</b>	<b>\$709,800</b>	<b>\$0</b>	<b>\$709,800</b>
20						
21						
22		<u><b>Requested Increase Over Base</b></u>				
23						
24		% Incr - MCO Request	0.00%	1.30%		1.30%
25		% Incr - Enhancement Requests	16.00%	15.37%		15.37%
26		% Incr - Total	16.00%	16.67%		16.67%

## B-8 Summary

University of Idaho  
FY2003 Agency Budget Request  
Idaho Geological Survey

<u>Ln#</u>	<u>DU#</u>	<u>Decision Unit Description</u>	<u>FTE</u>	<u>General Account</u>	<u>Other Funds</u>	<u>Total</u>
1	9.00	FY2003 Revised Budget Base (1)	10.74	\$824,200	\$0	\$824,200
2						
3	10.00	MCO Requests				
4	10.11	Change in Benefit Costs		2,500		2,500
5	10.21	Inflationary Increases, OE		1,200		1,200
6	10.30	Replacement CO		4,000		4,000
7	10.61	CEC - Permanent Positions		6,900		6,900
8	10.62	CEC - Group and Temporary (IH)		100		100
9		Total MCO Increase	0.00	14,700	0	14,700
10						
11	12.00	<b>Program Enhancements:</b>				
12						
13	12.01	Research Geologist	1.00	83,200		83,200
14						
15						
16		Total Enhancement Request	1.00	83,200	0	83,200
17						
18		Total Requested Increase	1.00	97,900	0	97,900
19						
20						
21	13.00	<b>FY2003 Full Budget Request</b>	11.74	\$922,100	\$0	\$922,100
22						
23						
24		<u>Requested Increase Over Base</u>				
25						
26		% Incr - MCO Request	0.00%	1.78%		1.78%
27		% Incr - Enhancement Requests	9.31%	10.09%		10.09%
28		% Incr - Total	9.31%	11.88%		11.88%

(1) For FY2002, legislative intent removed capital outlay replacement funds from the on-going base budget.

# OSBE/Scholarships and Grants

## Summary of FY03 Budget Request

	Gen Acct	Other	Total
1 FY02 Orig Approp	6,170,800	236,000	6,406,800
2 Adjustments:			
3 Addl Std Fees/Revenue	0	0	0
4 Remove One-Time End Fds	0	0	0
5 FY03 Budget Base	6,170,800	236,000	6,406,800
6			
7 MCO Requests:			
8 Benefit Costs Incr	0	0	0
9 Inflationary Increases	52,400	0	52,400
10 Replacement Items			
11 Interagency Non-std Adjust:			
12 Attorney General Fees			
13 Refactored Classes			
14 Legislative Audits			
15 Building Service Space Charge			
16 Risk Mgmt	0	0	0
17 Controller's Fee	0	0	0
18 Treasurer's Fee	0	0	0
19 Annualizations			
20 CEC @ 1.0% - Permanent Positions	0	0	0
21 CEC @ 1.0% - Group & Temporary			
22 External Nonstd Adj:			
23 New Occupancy Cost	0	0	0
24 Enrollment Wkld Adj	0	0	0
25 Libr Bks & Periodicals	0	0	0
26 Teachers/Nurses/PO/FF changes:	30,700		30,700
27 Utility Increases	0	0	0
28 Fund Shift	0	0	0
29 Total MCO Increases	83,100	0	83,100
30			
31 MCO Request	6,253,900	236,000	6,489,900
32			
33 Enhancements:			
34 Request Within Limits	0	0	0
35 Exception Request	3,320,000	0	3,320,000
36			
37			
38 Total Enhancements	3,320,000	0	3,320,000
39			
40 Total Request	9,573,900	236,000	9,809,900
41			
42 % Change from FY02 Original Appropriation			
43 MCO	1.3%	0.0%	1.3%
44 Enhancements	53.8%	0.0%	51.8%
45 Total	55.1%	0.0%	53.1%
46			
47 % Change from FY03 Budget Base			
48 MCO	1.3%	0.0%	1.3%
49 Enhancements	53.8%	0.0%	51.8%
50 Total	55.1%	0.0%	53.1%

**Idaho State University**  
**Idaho Museum of Natural History**  
**Summary of FY03 Budget Request**

	Gen Acct	Other	Total
1 FY02 Orig Approp	559,500	0	559,500
2 Adjustments:			
3 Addl Std Fees/Revenue	0	0	0
4 Remove One-Time End Fds	-40,000	0	-40,000
5 FY03 Budget Base	519,500	0	519,500
6			
7 MCO Requests:			
8 Benefit Costs Incr	2,000	0	2,000
9 Inflationary Increases	500	0	500
10 Replacement Items	40,000	0	40,000
11 Interagency Non-std Adjust:			
12 Attorney General Fees			
13 Refactored Classes			
14 Legislative Audits			
15 Building Service Space Charge			
16 Risk Mgmt			
17 Controller's Fee			
18 Treasurer's Fee			
19 Annualizations			
20 CEC @ 1.0% - Permanent Positions	4,300	0	4,300
21 CEC @ 1.0% - Group & Temporary	200	0	200
22 External Nonstd Adj:			
23 New Occupancy Cost			
24 Enrollment Wkld Adj			
25 Libr Bks & Periodicals			
26 Contract Changes			
27 Utility Increases			
28 Fund Shift			
29 Total MCO Increases	47,000	0	47,000
30			
31 MCO Request	566,500	0	566,500
32			
33 Enhancements:			
34 Request Within Limits	100,000	0	100,000
35 Exception Request			
36			
37			
38 Total Enhancements	100,000	0	100,000
39			
40 Total Request	666,500	0	666,500
41			
42 % Change from FY02 Original Appropriation			
43 MCO	8.4%	0.0%	8.4%
44 Enhancements	17.9%	0.0%	17.9%
45 Total	19.1%	0.0%	19.1%
46			
47 % Change from FY03 Budget Base			
48 MCO	9.0%	0.0%	9.0%
49 Enhancements	19.2%	0.0%	19.2%
50 Total	28.3%	0.0%	28.3%



## B-8 Summary

Idaho Small Business Development Centers  
FY03 Agency Budget Request

<u>Ln #</u>	<u>DU#</u>	<u>Decision Unit Description</u>	<u>FTE</u>	<u>General Account</u>	<u>Other Funds</u>	<u>Total</u>
1	9.00	FY00 Budget Base	0.00	301,230	0	301,230
2						
3						
4	10.00	MCO Requests				
5	10.21	Personnel/Inflationary Increases		3,139	0	3,139
6	10.40	Nonstandard Adjustments				
7	10.41	27th Payroll			0	0
8	10.42	Refactored Class		0	0	0
9	10.44	New Occupancy Costs		0	0	0
10	10.45	Enrollment Workload Adjustment	0.00	0	0	0
11	10.46	Library Books & Periodicals		0	0	0
12	10.50	Annualization				
13	10.51	PERSI		0	0	0
14	10.60	Change in Employee Compensation				
15						
16		Total MCO Increase Request	0.00	3,139	0	3,139
17						
18	12.00	Enhancement Requests:				
19	12.01	Support for High Growth Businesses	0.00	0	0	0
20			0.00	0	0	0
21						
22		Total Enhancement Requests	0.00	0	0	0
23						
24						
25		Total Requested Increase	0.00	3,139	0	3,139
26						
27	13.00	FY00 Full Budget Request	0.00	304,369	0	304,369
28						
29						
30		<u>Requested Increase Over Budget Base</u>				
31						
32		%Incr - MCO Request	0.00%	1.04%	0.00%	1.04%
33		%Incr - Enhancement Requests	0.00%	0.00%	0.00%	0.00%
34		%Incr - Total	0.00%	1.04%	0.00%	1.04%

TechHelp  
FY03 Agency Budget Request

<u>Ln #</u>	<u>DU#</u>	<u>Decision Unit Description</u>	<u>FTE</u>	<u>General Account</u>	<u>Other Funds</u>	<u>Total</u>
1	9.00	FY02 Budget Base	0.00	172,700	0	172,700
2						
3						
4	10.00	MCO Requests				
5	10.21	Personnel/Inflationary Increases		500	0	500
6	10.40	Nonstandard Adjustments				
7	10.41	27th Payroll			0	0
8	10.42	Refactored Class		0	0	0
9	10.44	New Occupancy Costs		0	0	0
10	10.45	Enrollment Workload Adjustment	0.00	0	0	0
11	10.46	Library Books & Periodicals		0	0	0
12	10.50	Annualization				
13	10.51	PERSI		0	0	0
14	10.60	Change in Employee Compensation		1,700		1,700
15						
16		Total MCO Increase Request	0.00	2,200	0	2,200
17						
18	12.00	Enhancement Requests:				
19	12.01	(University of Idaho)	0.00	100,000	0	100,000
20			0.00	0	0	0
21						
22		Total Enhancement Requests	0.00	100,000	0	100,000
23						
24						
25		Total Requested Increase	0.00	102,200	0	102,200
26						
27	13.00	FY03 Full Budget Request	0.00	274,900	0	274,900
28						
29						
30		<u>Requested Increase Over Budget Base</u>				
31						
32		%Incr - MCO Request	0.00%	1.27%	0.00%	1.27%
33		%Incr - Enhancement Requests	0.00%	57.90%	0.00%	57.90%
34		%Incr - Total	0.00%	59.18%	0.00%	59.18%

FY 2003 Request  
 AGENCY: Idaho Public Television  
 FUNCTION: Idaho Public Television  
 ACTIVITY: N/A

B-8 Summary  
 AGENCY NUMBER: 520  
 FUNCTION NUMBER: 01  
 ACTIVITY NUMBER: 00

Ln #	DU#	Decision Unit Description	FTE	General Account	Other Funds	Total
1	5.00	FY 2002 Total Appropriation	39.00	7,937,900	800,400	8,738,300
2						
3	6.31	Fund Adjustment - PTFP Federal Grant			68,400	68,400
4	7.00	FY 2002 Estimated Expenditures		7,937,900	868,800	8,806,700
5	8.41	Removal of One Time Expenditures		(6,254,000)	(68,400)	(6,322,400)
7	9.00	FY 2003 Budget Base	38.00	1,683,900	800,400	2,484,300
8						
9	10.00	Program Maintenance				
10	10.11	Benefit Increases		4,100	4,200	8,300
11	10.21	Inflationary Increases 1.7%		5,300		5,300
12	10.31	Replacement OE and CO		1,458,500		1,458,500
13	10.51	Non Standard Deductions				
14		Fund existing position		39,500		39,500
15	10.61	Change in Employee Compensation		9,500	7,200	16,700
16	10.71	Net increase in Transmitter Power Costs.		17,000		17,000
17	10.72	Increased Lease Costs - Flattop Butte.		4,300		4,300
18						
19						
20	11.00	Total MCO Increase Request	39.00	1,538,200	11,400	1,549,600
21		%Incr - MCO Request		91.35%	1.42%	62.38%
22						
23		Enhancement Requests:				
24	12.01	Twin Falls Transmitter Const.		100,000		100,000
25		Total Enhancement Requests	1.00	100,000		100,000
26						
27						
28		Total Requested Increase	1.00	1,638,200	11,400	1,649,600
29						
30	13.00	FY2003 Full Budget Request	39.00	3,322,100	811,800	4,133,900
31						
32						
33		%Incr - Enhancement Requests	2.63%	5.94%	0.00%	4.03%
34		%Incr - Total	2.63%	97.29%	1.42%	66.40%

# Idaho State Library

## Summary of FY03 Budget Request

	Gen Acct	Other	Total
1 FY02 Orig Approp	2,944,500	1,085,300	4,029,800
2 Adjustments:			
3 Addl Std Fees/Revenue/adjustments	19,300	537,700	557,000
4 Remove One-Time End Fds	(230,500)	(430,700)	(661,200)
5 FY03 Budget Base	2,733,300	1,192,300	3,925,600
6			
7 MCO Requests:			
8 Benefit Costs Incr	10,400	800	11,200
9 Inflationary Increases	6,400	13,900	20,300
10 Replacement Items	92,400		92,400
11 Interagency Non-std Adjust:			
12 Attorney General Fees	0	0	0
13 Refactored Classes	0	0	0
14 Legislative Audits		0	0
15 Building Service Space Charge	10,500	0	10,500
16 Risk Mgmt		0	0
17 Controller's Fee	0	0	0
18 Treasurer's Fee	0	0	0
19 Annualizations			
20 CEC @ 1.0% - Permanent Positions	16,300	1,400	17,700
21 CEC @ 1.0% - Group & Temporary	400	100	500
22 External Nonstd Adj:			
23 New Occupancy Cost		0	
24 LILI Services - inflationary costs	42,400	0	42,400
25 Increase for grants	0	0	0
26 Contract Changes			
27 Utility Increases	0	0	0
28 Fund Shift	0	0	0
29 Total MCO Increases	178,800	16,200	195,000
30			
31 MCO Request	2,912,100	1,208,500	4,120,600
32			
33 Enhancements:			
34 Request Within Limits	0	0	0
35 Exception Request	0	0	0
36			
37			
38 Total Enhancements	0	0	0
39			
40 Total Request	2,912,100	1,208,500	4,120,600
41			
42 % Change from FY01 Original Appropriation			
43 MCO	6.1%	1.5%	4.8%
44 Enhancements	0.0%	0.0%	0.0%
45 Total	-1.1%	11.4%	2.3%
46			
47 % Change from FY02 Budget Base			
48 MCO	6.5%	1.4%	5.0%
49 Enhancements	0.0%	0.0%	0.0%
50 Total	6.5%	1.4%	5.0%

# Idaho State Historical Society

## Summary of FY03 Agency Budget Request

### Historic Preservation & Education & Historic Sites Maintenance and Interpretation

	Gen Acct	Other	Total
1 FY02 Orig Approp	2,428,700	1,564,100	3,992,800
2 Adjustments:			
3 Addl Std Fees/Revenue	0	0	0
4 Remove One-Time End Fds	(362,200)	(25,000)	(387,200)
5 FY03 Budget Base	2,066,500	1,539,100	3,605,600
6			
7 MCO Requests:			
8 Benefit Costs Incr	7,600	5,200	12,800
9 Inflationary Increases	8,400	8,100	16,500
10 Replacement Items	153,100	0	153,100
11 Interagency Non-std Adjust:			
12 Attorney General Fees	Information not available till October		
13 Refactored Classes	0	0	
14 Legislative Audits	Information not available		
15 Building Service Space Charge	5,000	0	5,000
16 Risk Mgmt	800	0	800
17 Controller's Fee	Information not available till October		
18 Treasurer's Fee	Information not available till October		
19 Annualizations	27,900	0	27,900
20 CEC @ 1.0% - Permanent Positions	13,100	7,800	20,900
21 CEC @ 1.0% - Group & Temporary	200	1,900	2,100
22 External Nonstd Adj:			
23 New Occupancy Cost	482,000	0	482,000
24 Enrollment Wkld Adj	0	0	
25 Libr Bks & Periodicals	2,500	0	2,500
26 Reduced Occupancy Costs 2Mo	(19,300)	0	(19,300)
27 Utility Increases	0	0	0
28 Fund Shift	0	0	0
29 Total MCO Increases	681,300	23,000	704,300
30			
31 MCO Request	2,747,800	1,562,100	4,309,900
32			
33 Enhancements:			
34 Request Within Limits	211,000	0	211,000
35 Exception Request	225,000	25,000	250,000
36			
37			
38 Total Enhancements	436,000	25,000	461,000
39			
40 Total Request	3,183,800	1,587,100	4,770,900
41			
42 % Change from FY01 Original Appropriation			
43 MCO	28.1%	1.5%	17.6%
44 Enhancements	18.0%	1.6%	11.5%
45 Total	31.1%	1.5%	19.5%
46			
47 % Change from FY02 Budget Base			
48 MCO	33.0%	1.5%	19.5%
49 Enhancements	21.1%	1.6%	12.8%
50 Total	54.1%	3.1%	32.3%

**Vocational Rehabilitation**  
**Summary of FY 2003 Budget Request**  
Total Agency

Ln #	Decision Unit Description	General Fund	Other	Total
1	<b>FY 2002 Original Appropriation</b>	4,103,600	13,417,000	17,520,600
2	Adjustments:			
3	Non-Cognizable Federal Funding	0	29,400	29,400
4	Removal of One-Time Capital Outlay	(64,700)	(239,200)	(303,900)
5	SWT Agreement Adjustments	0	5,500	5,500
6				
7	<b>FY 2003 Budget Base</b>	<u>4,038,900</u>	<u>13,212,700</u>	<u>17,251,600</u>
8				
9	MCO Requests:			
10	Personnel Costs Rollups:			
11	Benefit Costs Increase	9,400	31,700	41,100
12	Inflationary Adjustments:			
13	Operating Increase - 1.7%	5,400	15,200	20,600
14	T & B - Standard Increase - 1.7%	51,300	72,100	123,400
15	T & B - Medical Increase - 3.4%	33,500	20,500	54,000
16	Replacement Items:			
17	Capital Outlay	63,000	232,900	295,900
18	Interagency Non-standard Adjustments:			
19	Attorney General Fees	0	0	0
20	Refactored Classes	0	0	0
21	Legislative Audits	0	0	0
22	Building Services Space Charge	700	2,700	3,400
23	Risk Management Cost Increase	0	0	0
24	State Controller's Fees	0	0	0
25	State Treasurer's Fees	0	0	0
26	Annualizations:			
27	Personnel	0	0	0
28	Operating	0	0	0
29	T & B	0	0	0
30	Change in Employee Compensation:			
31	CEC - Permanent Positions - 1.0%	14,300	49,400	63,700
32	CEC - Group & Temporary Positions - 1.0%	0	0	0
33	External Non-standard Adjustments:			
34		44,600	164,700	209,300
35	Fund Shifts:			
36		0	0	0
37				
38	Total Maintenance Increases	<u>222,200</u>	<u>589,200</u>	<u>811,400</u>
39				
40	<b>FY 2003 MCO Request</b>	<u>4,261,100</u>	<u>13,801,900</u>	<u>18,063,000</u>
41				
42	Enhancements:			
43	Adult Correction Rehabilitation	35,300	130,400	165,700
44	Migrant Seasonal Farm Worker Rehabilitation	116,500	0	116,500
45	School-Work Transition Rehabilitation	22,100	147,400	169,500
46	Canyon County and Coeur d'Alene CIL Satellite Office:	92,300	0	92,300
47	Office Specialist 2	7,700	0	7,700
48	Rural Outreach Program Expansion	72,000	0	72,000
49				
50	Total Enhancement Requests	<u>345,900</u>	<u>277,800</u>	<u>623,700</u>
51				
52	Total Requested Increases	<u>568,100</u>	<u>867,000</u>	<u>1,435,100</u>
53				
54	<b>FY 2003 Total Request</b>	<u>4,607,000</u>	<u>14,079,700</u>	<u>18,686,700</u>
55				
56	% Change from FY 02 Original Appropriation			
57	MCO Request	5.41%	4.39%	4.63%
58	Enhancement Requests	8.43%	2.07%	3.56%
59	Total Increase Request	13.84%	6.46%	8.19%
60				
61	% Change from FY 03 Budget Base			
62	MCO Request	5.50%	4.46%	4.70%
63	Enhancement Requests	8.56%	2.10%	3.62%
64	Total Increase Request	14.07%	6.56%	8.32%

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**ACTION ITEM**

**ITEM #3**

**SUBJECT:**

FY03 Enhancement Request – Follow-up

**BACKGROUND:**

As indicated in Item #2, the Board established guidelines for the institutions and agencies to use in submitting their FY03 budget requests. The requests were limited to one enhancement for each program and that request was limited to 1% of the base or \$100,000, whichever is greater. For unique circumstances, the Board allowed for exceptions to the guidelines allowing the institutions and agencies to submit requests exceeding the guidelines. The Board reviewed the enhancement requests at the August and deferred the approval of some requests until the request was changed or until additional information was provided. The deferred requests are attached using the standard B-8.1a request format along with supplemental information, if applicable.

**DISCUSSION:**

The president or director of each program will present a short response to issues identified at the August followed by Board discussion.

**IMPACT:**

The approved requests will be submitted to the Governor's Division of Financial Management and to Legislative Services Office – Budget and Policy Analysis for consideration by the Governor for his FY03 Budget recommendations and by the Joint-Finance Appropriations Committee for funding.

**MOTION:**

To approve the FY2003 enhancement requests as presented in ITEMS #3.1.

Moved by\_\_\_\_\_ Seconded by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**BOISE STATE UNIVERSITY**  
**SMALL BUSINESS DEVELOPMENT CENTER**

**ITEM #3.1**

**8.0.2 INFORMATION ITEM**

**SUBJECT:**

Idaho Small Business Development Center

**BACKGROUND:**

The Idaho Small Business Development Center (ISBDC) was established in 1986 as a partnership between the U.S. Small Business Administration and Boise State University. The purpose of the ISBDC is to encourage and assist the development and growth of small businesses in the state by leveraging higher education resources. Nationally, as in Idaho, over 90% of new jobs are being created by the small business sector.

The ISBDC is a network of business consultants and trainers that operates from the state's colleges and universities. Boise State University's College of Business serves as the State Office with administrative responsibility for directing the type and quality of services across the state. The State Office sets strategic milestones on numbers of clients served through consulting and training along with quality standards to ensure the Regional Offices effectively and efficiently serve small businesses. The State Office conducts annual performance reviews and provides feedback to the Regional offices and their hosts.

The Regional offices in the following locations are funded under sub-contracts with the host institutions from Boise State University:

North Idaho College - Coeur d'Alene  
Lewis-Clark State College - Lewiston  
Boise State University - Boise  
College of Southern Idaho - Twin Falls  
Idaho State University - Pocatello  
Idaho State University - Idaho Falls

**IMPACT:**

ISBDC provides the opportunity, under the direction of professional staff and faculty, to apply classroom learning in real-world situations. 'Real-world' laboratory experience for our college and university faculty and students provides long-term benefits to the business community and helps the academic institutions remain current on needs, problems, and opportunities of Idaho's business sector. The business community is also accorded the opportunity to attend numerous training courses and seminars that support the development of their businesses.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**IDAHO SMALL BUSINESS DEVELOPMENT CENTER continued**

**FISCAL IMPACT:**

The ISBDC provides business consulting and training to Idaho's small businesses and entrepreneurs under a federal grant matched by state funds. Additionally, significant private sector contributions are made in support of ISBDC workshops.

ISBDC clients report sales growth 3 times that of an average Idaho. The number of jobs created by these small businesses is 4 times greater Idaho businesses not receiving services from Idaho SBDC. The increased taxes from Idaho SBDC clients due to their increased growth rate are 3 times the cost of the program.

This year the Idaho SBDC is requesting an enhancement to better serve the high tech industry in Rexburg-Idaho Falls-Pocatello area. This individual will have significant experience in the development of successful business models and business planning. This will help provide assistance to startup businesses with the potential to create a significant wealth and job creation. The cost is \$98,000.

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTION/AGENCY:** College of Southern Idaho  
**PROGRAM :** Community Colleges

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**F. DECISION UNIT NAME: EXPANSION OF HEALTH PROGRAMS**

**G. IDENTIFY ALL "YES" ANSWERS (DMF'S B-8.1):**

- A. This decision is an expansion of the College of Southern Idaho's efforts to provide qualified health professionals to the state work force.

**H. DECISION UNIT DESCRIPTION:**

**BUDGET SUMMARY:**

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
G	2.0	92,400	8,000	2,500		\$102,900

**DESCRIPTION:**

National, regional, state and local data all verify the shortage of health care professionals. In March of 2001, a community needs assessment conducted by our Health and Human Services department showed vacancies in all health related occupations. This decision unit funds the expansion of our Registered Nursing and Paramedic programs. By adding three part time RN instructors and one part time Paramedic instructor, we will be able to increase our Nursing program from the current 115 students to 130 students in Fy 2003. We will be able to double the Paramedic student enrollment from 16 to 32 students. Through these part time instructors, clinical training will be conducted on Saturdays and Sundays in addition to the rest of the week. Clinical sites will be expanded as needed to meet the needs of these additional students.

**I. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:**

The goal of this decision unit is to provide qualified health care professionals for the state of Idaho. Additional program participants, successful licensure and job placement will be the primary performance indicators.

**J. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:**

The citizens of our service area as well as the state of Idaho will be positively impacted as health care is maintained through the hiring of qualified professionally trained staff.

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**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTION/AGENCY: DIVISION OF VOCATIONAL REHABILITATION**  
**PROGRAM : EPILEPSY SERVICES**

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**A. DECISION UNIT NAME: RURAL OUTREACH PROGRAM EXPANSION**

**B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):**

**C. DECISION UNIT DESCRIPTION:**

**BUDGET SUMMARY:**

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	0				\$72,000	\$ 72,000

**DESCRIPTION:**

The purpose of this decision unit is to provide resources to reach presently unserved and underserved areas. With the additional funding, the epilepsy foundation will establish two new outreach offices and increase services at a third office. One outreach office will be established in the magic valley/twin falls area with a  $\frac{3}{4}$  time epilepsy services specialist. A second outreach office will be established in the Lewiston area with a  $\frac{1}{2}$  time epilepsy services specialist. Additionally, the foundation would like to increase the  $\frac{1}{2}$  position currently serving southwest Idaho to a  $\frac{3}{4}$  time position.

**D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:**

Goal 3, Objective 3 (3-3); 2-3; 2-7

**E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:**

Citizen Group Affected – Persons with epilepsy.

Benefits Derived – Increased outreach and information and referral resources in 2 additional geographic regions of the state.

Portion of Need Addressed – Approximately 33.3% of the existing need.

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTION/AGENCY: DIVISION OF VOCATIONAL REHABILITATION**  
**PROGRAM : VOCATIONAL REHABILITATION**

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- A.     DECISION UNIT NAME: ADULT CORRECTION REHABILITATION**  
**B.     IDENTIFY ALL “YES” ANSWERS (DFM’S B -8.1):**  
**C.     DECISION UNIT DESCRIPTION:**

**BUDGET SUMMARY:**

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0348	2	\$73,200	\$10,200	\$7,300	\$39,663	\$130,363
0001	0				<u>\$35,337</u>	<u>\$ 35,337</u>
Total	2	\$73,200	\$10,200	\$7,300	\$75,000	\$165,700

**DESCRIPTION:**

To expand the division’s capacity to work with adult correction offenders with disabilities as they exit correctional facilities and return to communities in Idaho. To provide vocational rehabilitation services to assist them to learn the skills needed to become and stay employed. A vocational rehabilitation counselor and secretary would be placed in a designated area of the state to focus on providing services to offenders with disabilities.

**D.     GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:**

Goal 1, Objective 5 (1-5); 2-4; 2-5; 2-7; 3-2; 3-3; 3-5; 4-6; 4-10

**E.     DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:**

Citizen Group Affected – Inmates returning to Idaho communities from incarceration in jails, prisons, and community work centers across the state.

Benefits Derived – Assistance in learning skills to live and work in the community and become self-supporting, taxpaying citizens of Idaho.

Portion of Need Addressed – There is a need for one Vocational Rehabilitation Counselor (VRC) available in each of our eight regions of the state to work exclusively with the Adult Corrections population with an additional two in the Boise region for a total need of 10 counselors. IDVR currently has one VRC in the Boise region and one in the Idaho Falls region. This decision unit would meet 12.5% of the existing need (1 counselor out of 8 additional counselors needed).

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTION/AGENCY:** DIVISION OF VOCATIONAL REHABILITATION  
**PROGRAM :** VOCATIONAL REHABILITATION

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**A. DECISION UNIT NAME:** MIGRANT SEASONAL FARM WORKER  
REHABILITATION

---

**B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):**

**C. DECISION UNIT DESCRIPTION:**

**BUDGET SUMMARY:**

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0348	0	\$0	\$0	\$0	\$116,500	
\$116,500						

**DESCRIPTION:**

This decision unit is needed to support an increased level of need for vocational rehabilitation services to migrant seasonal farmworkers with disabilities to assist them to employment. IDVR also needs funds to continue a very successful employment skills training program developed co-operatively by IDVR and Boise state university for this specific growing population.

**D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:**

Goal 1, Objective 5 (1-5); 2-3; 2-4; 2-5; 2-7; 3-2; 3-3; 3-5; 4-4; 4-6; 4-10

**E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:**

Citizen Group Affected – Persons with disabilities who have traditionally followed the migrant stream, who perform seasonal farmwork, or who have settled out into our Idaho communities.

Benefits Derived – Assistance to acquire academic and vocational skills, including English as a second language (ESL), needed for employment in the current job market in Idaho..

Portion of Need Addressed – Over the past several years IDVR has expended close to \$400,000 for migrant persons with disabilities. As such, the request for \$116,500 addresses under 30% of that demonstrated need.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**IDAHO DIVISION OF VOCATIONAL REHABILITATION**  
**State Board of Education Unresolved Issues – September Meeting**

**EPILEPSY SERVICES (Foundation):**

This is a direct legislative appropriation to the Epilepsy Foundation through the Division of Vocational Rehabilitation. This ten-year practice usually hovered around \$60,000, but last year the JFAC Committee acted to increase the funding to \$80,000. Vocational Rehabilitation takes a neutral position toward this direct appropriation.

**ADULT CORRECTIONS:**

The Division of Vocational Rehabilitation has maintained an adult corrections program in Boise for over thirty years. This program has been tremendously successful in working with inmates ready for release to ensure they are released with the means to earn a living. IDVR has recently solidified a productive working relationship with the Department of Correction. They recognize the importance of the rehabilitation program and have met with us several times to explore opportunities for replication of the successful model. The Division has made a commitment, through its strategic plan, to continue to support the rehabilitation effort with its intention to expand to all areas of the State. The most recent Legislative session saw approval of a vocational rehabilitation counselor and secretary for placement in Idaho Falls. The 2003 request continues the statewide expansion effort. Funding for the rehabilitation of adult offenders is primarily federally funded with a State match (78.7%/21.3%). Idaho Division of Vocational Rehabilitation served 1,203 and rehabilitated 173 into employment in State Fiscal Year 2001.

**MIGRANT/SEASONAL FARM WORKER PROGRAM:**

Vocational Rehabilitation, since 1970, has maintained a program of vocational rehabilitation services for migrant workers. This program has had specialized, Spanish speaking counselors to assist individuals to either stay employed as members of the migrant stream or to settle out permanently and secure employment in the communities of our State. The traditional MSFW program is primarily federally funded with a State match (90%/10%). The traditional program served approximately 203 and rehabilitated 39 into employment in State Fiscal Year 2001.

In addition to the traditional program described above, IDVR is in the last year of a five-year grant, which has explored higher level on-the-job training in positions that lead to supervisory and higher-level management positions. Another part of the grant objective is a specialized skills training program on the Canyon County BSU campus. Program costs are shared between BSU and IDVR. The 2003 budget request would provide continued funding for the on-the-job training effort and the BSU/IDVR skills training relationship. The grant program is primarily federally funded with a State match (90%/10%). Approximately, 85 individuals were served and 22 rehabilitated under the grant in State Fiscal Year 2001.



**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTION/AGENCY:** Idaho Division of Vocational Rehabilitation  
**PROGRAM :** State Independent Living Council

**A. DECISION UNIT NAME:** FUNDING FOR CIL SATELLITE OFFICES  
AND OFFICE SPECIALIST 2 FOR ADMINISTRATION

**B. IDENTIFY ALL "YES" ANSWERS (DFM'S B-8.1):**

**C. DECISION UNIT DESCRIPTION:**

The SILC is requesting that the current temporary half-time Office Specialist 2 position be made permanent and be increased to full-time. The SILC is also requesting additional Trustee and Benefit funding to assist the Centers for Independent Living (CILs) in bringing the Coeur d' Alene and Canyon County Satellite offices up to a minimum funding level.

**BUDGET SUMMARY:**

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	1	\$19,700	(\$12,000)		\$92,300	\$100,000

**DESCRIPTION:**

The SILC has been operating since its inception in May, 1993 with two FTE positions: the executive director and an administrative assistant. The Council currently employs a part-time temporary Office Specialist 2 to assist with tasks related to fulfilling the objectives spelled out in the State Plan for Independent Living. The SILC is further charged with supporting centers for independent living and advocating for independent living services provided through state and federal programs for people with disabilities. The SILC must gather and disseminate information, conduct studies and analyses, develop model policies, conduct training on IL philosophy, outreach to unserved and under served populations, and work to expand and improve IL services.

The SILC requests that it be allowed to move funds from its Operating budget and that new general funds be added to the Personnel section, so that we may increase the current part-time Office Specialist 2, to full time and make the position permanent.

CIL's are non-profit corporations which assist people with significant disabilities who want to live more independently. CILs are managed and staffed by people with disabilities, are always located in the communities they serve, and assist people without regard to the type of disability they have.

**STATE INDEPENDENT LIVING COUNCIL continued**

The foundation of CIL services is the peer relationship—people with disabilities assisting other people with disabilities as role models, mentors, and counselors. Each Center is unique because it offers services based upon the particular needs of its community. At the same time, Centers are alike in that they all offer core services: information and referral, counseling, advocacy and skills training.

The CILs in Idaho have received no increase in federal funding for the past ten years. Increased costs in operating expenses and inflation have forced a number of the Centers to reduce staff and services offered.

CIL Satellites are administered by an existing Center and fill a critical need in the independent living network. Satellites make it possible for services and programs to be provided in outlying areas while avoiding the overhead of a free-standing, non-profit corporation.

**D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:**

Goal 2 – Objective 3 (2-3); 2-5; 2-7; 3-2; 3-3

**E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:**

The Idaho State Independent Living Council (SILC) was established in order to provide people with disabilities in Idaho a voice in the decisions that impact their lives. We are dedicated to the expansion of services that are consumer-responsive, cost-effective and community-based for all Idahoans with disabilities.

The SILC is comprised of 22 members who are appointed by the Governor and who provide representation for people with disabilities in all geographic areas of the state. A majority of Council members must be people with disabilities. The Council meets in Boise on a quarterly basis, and standing committees meet via telephone conference calls throughout the year.

Having SILC members located across the state often requires that Council business be conducted by mail and/or telephone. Due to the high cost of travel, many of the SILC's standing committees convene via teleconference and reductions in staff would limit the Council's ability to conduct business.

The Council relies on temporary contract staff to perform many important tasks related to implementation of the State Plan for Independent Living (SPIL) and to conduct the day-to-day business of the SILC office. The additional position would increase the Council's ability to implement the SPIL and maintain routine office functions.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**STATE INDEPENDENT LIVING COUNCIL continued**

The Council conducts studies and research activities to assist in the development of model policies and recommendations for independent living in Idaho. The results of such studies and research are published and disseminated to organizations that would benefit from this information. The clerical position would increase the SILC's ability to conduct studies and distribute the results.

Most people with disabilities who live in institutions are there because they believe they have no other choice. CILs assist people in arranging personal care services, locating housing, obtaining financial resources for rental deposits, etc., and this past year have successfully relocated 11 Idahoans from nursing homes or other institutions to community-based living. The services provided by CILs have also prevented 55 Idahoans from entering a nursing home or other institution this past year and allowed them to continue to live in a community-based setting.

People with disabilities in North Idaho, Salmon, Riggins and American Indian Reservations lack these vital services.

The LINC satellite in the Nampa/Caldwell area is supported by Federal Title VII, Part B funds through the SILC. The satellite in Coeur d'Alene is supported by state general funds (\$50,000) received and requested by the SILC to increase funding for CILs during the 1999 legislative session.

CILs in Idaho have been funded almost entirely by federal dollars for the last twenty years (since 1981). The CILs in Idaho have received no increase in federal funding for approximately the past ten years, and it is unlikely that there will be an increase in the next several years. Increased costs in operating expenses and inflation have forced a number of the Centers to reduce staff and services offered.

Last year the SILC contracted with consultant Suzie Hanks to conduct a study to determine the need for additional CILs in Idaho. The study concluded that Idaho needs four additional regional CILs to meet the needs of people with disabilities and that each CIL satellite needs approximately \$100,000 as a minimum funding level .

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## Request for CIL Funding Appropriation

*Independent living is essentially living just like everyone else -- having opportunities to make decisions that affect one's life, the ability to pursue activities of one's own choosing. Independent living has to do with self-determination. And, it is freedom to fail, and to learn from one's failures, just as people who do not have disabilities do.*

- Λ What is a Center for Independent Living (CIL)? A CIL is a non-profit corporation which assists people with significant disabilities who want to live more independently. CILs are managed and staffed by people with disabilities, are always located in the communities they serve, and assist people without regard to the type of disability they have.
- Λ How do CILs assist people? The foundation of CIL services is the peer relationshipBpeople with disabilities assisting other people with disabilities as role models, mentors, and counselors. Each Center is unique because it offers services based upon the particular needs of its community. At the same time, Centers are alike in that they all offer core services: information and referral, counseling, advocacy and skills training.
- Λ CILs in Idaho had been funded entirely by federal dollars since 1981. The State of Idaho received the benefit of services offered to approximately 295,000 Idahoans with disabilities through the Centers without providing any State funding.
- Λ CILs served 780 people with disabilities and provided information and referral assistance to over 5,311 callers in FY 2000 funded primarily by federal funds and private donations.
- Λ The CILs in Idaho have received no increase in federal funding for the past ten years. Increased costs in operating expenses and inflation have forced a number of the Centers to reduce staff and services offered.

- Λ According to a recent survey, 92.1 percent of Idahoans believe that people with disabilities should be able to live in their own communities and 74.1 percent believe that the State should transfer funds from institutions to community services.
- Λ Most people with disabilities who live in institutions are there because they believe they have no other choice. CILs assist people in arranging personal care services, locating housing, obtaining financial resources for rental deposits, etc., and this past year have successfully relocated 13 Idahoans from nursing homes or other institutions to community-based living.
- Λ The services provided by CILs have also prevented 172 Idahoans from entering a nursing home or other institution this past year and allowed them to continue to live in a community-based setting.
- Λ People with disabilities in North Idaho, Salmon, Riggins and American Indian Reservations lack these vital services.
- Λ What role do satellites play in the Idaho CIL network? Satellites are administered by an existing Center and fill a critical need in the independent living network. Satellites make it possible for services and programs to be provided in outlying areas while avoiding the overhead of a free-standing non-profit corporation. Some satellites have only one or two staff while others require more to address the needs of their communities.
- Λ The projected funding for a viable CIL satellite is approximately \$100,000, including two and one-half FTE staff positions, office start-up expenses (e.g., rent/utilities, staff training, reasonable accommodation, etc.), equipment, supplies, and travel. By establishing a satellite office of an existing CIL, administrative expenses will be reduced.
- Λ The Coeur d=Alene satellite center is currently funded at \$50,000 and the satellite center in Nampa/Caldwell is currently funded at \$42,000. Therefore, to bring both satellites up to a reasonable amount of funding, an additional \$108,000 is needed.

*For more information, please contact  
Kelly Buckland, Executive Director  
State Independent Living Council, 334-3800*

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**INSTITUTION/AGENCY:** IDAHO STATE LIBRARY  
**PROGRAM:** LIBRARY SERVICES

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- A. DECISION UNIT NAME:** READ-TO-ME – EARLY CHILDHOOD LITERACY  
**B. IDENTIFY ALL “YES” ANSWERS (DFM’S B-8.1):**  
**C. DECISION UNIT DESCRIPTION:**

**BUDGET SUMMARY:**

<u>Account Number</u>	<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Expenditures</u>	<u>Capital Outlay</u>	<u>T/B Payments</u>	<u>Total</u>
0001	0	0	99,400	0	25,000	124,400

**DESCRIPTION:**

The Read to Me project supports early childhood and reading initiatives. The service is a combination of grants to public libraries to establish local Read-to-Me outreach projects and state level coordination, technical assistance, support, training, and evaluation. The resources will be used to continue efforts by libraries and their community partners to inform parents and child care providers about the importance of reading to children and to actively encourage the use of the public library to support early literacy. Special emphasis is placed upon reaching families with critical literacy needs. The project was originally funded from a three-year J.A. & Kathryn Albertson grant. The 2001 Legislature provided a fund shift appropriation for FY2002.

**D. GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:**

The program objective is to increase the number of preschool children who enter kindergarten ready to read.

Statutory authority:

I.C. 33-2503(5), To promote and facilitate the establishment, use, and cooperation of libraries throughout the state so all Idahoans have access to the resources of those libraries, and

I.C. 33-2503(7), To support or deliver statewide library programs and services.

The State Library is currently providing this service on a very limited basis. Only 15 of the state’s 108 public libraries have local Read-to-Me outreach projects. No other entity is providing this service statewide with focus on children age birth to five.

**E. DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:**

The service population includes children from birth to age five, their families, and Idaho public librarians and their community partners. The number of children from birth to age five is estimated to be 102,400 in 2001, and expected to grow by 2% over the next 3 years. (Idaho Power’s 2000 Economic Forecast)

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**ACTION ITEM**

**ITEM #4**

**SUBJECT:**

FY2003 Major Capital Request

**BACKGROUND:**

The State's process for requesting funds for capital projects is separate from the operating budget request process since funding is provided through the Permanent Building Fund (PBF). Requests are made for new or substantially renovated or remodeled projects (major capital projects), alterations and repairs (maintenance), asbestos-related projects, projects to comply with the Americans with Disabilities Act, and building demolition. Projects approved by the Board are forwarded to the Permanent Building Fund Advisory Council (PBFAC) for their review. The PBFAC prioritizes projects from all state agencies and makes recommendations to the Governor. The Legislature makes the final decision by appropriating PBF funds for projects that are administered by the Division of Public Works. Item 4.1 displays the dedicated funding sources supporting the PBF and their operating budget from FY91 to FY02.

At the August meeting the Board, the Board deferred the decision on capital projects pending the development of a process of prioritizing capital projects. Institution representatives discussed this issue following the August meeting and recommend that the timeframe for collecting consistent data on institutional facilities was too short in order to respond to FY03 requests. They recommended the review of the campus master plans and consistent assessment of needs should be considered in developing priorities. To facilitate the development of this process, it was recommended the Board use PBF contingency funds to hire a consultant. As a stop-gap measure for FY03, it was recommended that the Board approve the top priority of each institution/agency request but with no assurances that once the data is developed, the priorities approved for FY03 will stay the same.

**DISCUSSION:**

Item #4.2 summarizes the institutions and agencies FY03 Major Capital Requests. Funds available for new capital projects for FY03 will be approximately \$12M, for statewide needs. The Board needs to prioritize projects for FY03.

**FISCAL IMPACT:**

Approved projects allow the institutions and agencies to seek funding for capital projects from the Permanent Building Fund for FY2003.

**MOTION:**

A motion to prioritize the FY2003 major capital projects as identified on Item #4.2.

Moved by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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## Permanent Building Fund

### History of Appropriations

Source and Use of Funds	FY91 Actual	FY92 Actual	FY93 Actual	FY94 Actual	FY95 Actual	FY96 Actual	FY97 Actual	FY98 Actual	FY99 Actual	FY00 Actual	FY01 Approp	FY02 Approp
<b>1 Source of Funds:</b>												
2 Ongoing Sources:												
3 Income Tax Filing Fee	4,236,100	3,351,200	5,280,900	4,412,200	4,709,700	4,955,300	4,485,700	4,584,300	4,676,000	5,286,300	5,556,500	5,527,900
4 Cigarette Tax	6,356,800	6,547,200	6,490,500	7,047,100	6,733,500	6,944,000	6,953,000	6,829,100	6,712,600	6,523,800	6,332,000	6,104,300
5 Beer Tax	1,125,200	1,163,400	1,194,700	1,201,900	1,161,400	1,138,000	1,144,400	1,159,300	1,175,200	1,176,100	1,207,700	1,256,800
6 Sales Tax	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	5,000,000	5,000,000
7 Lottery Proceeds	8,412,500	8,612,500	6,000,000	7,000,000	9,000,000	9,500,000	10,000,000	9,750,000	10,750,000	10,500,000	10,000,000	9,000,000
8 1) Interest Income (Bdgt Stabl Acct)	1,955,100	1,450,800	1,010,400	1,084,400	1,406,300	1,873,800	1,587,100	1,607,800	1,891,600	4,937,900	5,902,800	9,589,400
9 Parking Mall Receipts					0	0	0	0	0	108,100	108,100	108,100
10 Total Ongoing Revenue	22,585,700	21,625,100	20,476,500	21,245,600	23,510,900	24,911,100	24,670,200	24,430,500	25,705,400	29,032,200	34,107,100	36,586,500
11 Onetime Funding:												
12 Prior Year Funds							(1,931,000)	3,142,200	544,200	1,155,900	3,711,800	5,168,400
13 Agency Funds/Reappropriations	1,500,000	857,900	4,150,800	1,245,000	0	3,510,500	1,360,100	0	3,067,600	0	2,902,800	3,500,000
14 Transfer-General Acct	42,000,000	4,083,500	0	0	38,142,600	49,709,100	1,000,000	0	2,000,000	2,500,000	0	65,300,000
15 Total Funds Available	66,085,700	26,566,500	24,627,300	22,490,600	61,653,500	78,130,700	25,099,300	27,572,700	31,317,200	32,688,100	40,721,700	110,554,900
16												
17 Use of Funds:												
18 Public Works Budget	1,148,500	1,196,900	1,253,400	1,352,500	1,381,100	1,465,600	1,249,400	1,348,200	1,543,800		1,690,300	2,522,700
19 Bond Payments	4,550,000	4,550,000	4,550,000	4,229,100	4,382,600	5,174,000	4,309,800	5,113,200	5,174,000	6,825,900	5,174,000	5,000,000
20 Alteration/Repair & Maintenance	10,015,000	10,000,000	10,000,000	10,533,000	10,050,000	11,000,000	11,729,512	13,104,000	11,978,000	11,077,900	11,000,000	14,500,000
21 Asbestos Abatement Projects	1,000,000	1,000,000	1,000,000	210,000	800,000	1,000,000		700,000	800,000	500,000	550,000	500,000
22 Underground Storage Tanks	500,000		500,000	500,000	500,000	500,000		500,000	250,000	250,000	150,000	150,000
23 EPA Green Light Program				100,000	0	0						
24 ADA Compliance				500,000	500,000	1,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
25 Contingency/Other					150,000	350,000		111,300	108,000	308,000	208,000	408,000
26 Capital Projects	40,890,000	16,653,500	11,682,700	2,180,000	44,875,400	57,788,000	4,983,000	5,922,000	9,543,500	11,218,000	17,645,000	86,472,000
27 Total Funds Used	58,103,500	33,400,400	28,986,100	19,604,600	62,639,100	78,277,600	22,271,712	27,798,700	30,397,300	31,179,800	37,417,300	110,552,700
28												
29 Total Funds Available less Funds Used	7,982,200	(6,833,900)	(4,358,800)	2,886,000	(985,600)	(146,900)	2,827,588	(226,000)	919,900	1,508,300	3,304,400	2,200
30												
31												
32 Normal Revenue Flow & On-going Budget:												
33 Revenue - Ongoing Only (Line 10)	22,585,700	21,625,100	20,476,500	21,245,600	23,510,900	24,911,100	24,670,200	24,430,500	25,705,400	29,032,200	34,107,100	36,586,500
34 Expend less Capital Projects	17,213,500	16,746,900	17,303,400	17,424,600	17,763,700	20,489,600	17,288,712	21,876,700	20,853,800	19,961,800	19,772,300	24,080,700
35 Funds Available for Capital Projects	5,372,200	4,878,200	3,173,100	3,821,000	5,747,200	4,421,500	7,381,488	2,553,800	4,851,600	9,070,400	14,334,800	12,505,800

1) Beginning 7/1/99 PBF will begin retaining interest earnings.

# State Board of Education

FY03 Major Capital Request Summary

Agency/Institution Priority

(\$ in 000s)

Board Priority	Inst/Agency/Project	State Board of Education					
		Total Project Cost		Prior Year Funding		FY03 Request	
		G.A./PBF	Total	G.A./PBF	Total	G.A./PBF	Total
	<b>Idaho State Historical Society</b>						
1	Historical Museum Addition - Phase II	4,500.0	4,500.0	1,000.0	1,000.0	3,500.0	3,500.0
2	Idaho History Center	4,500.0	4,500.0			4,500.0	4,500.0
3	New Cellhouse Stabilization and Renovation	500.0	500.0			500.0	500.0
4	Prison Chapel Stabilization	90.0	90.0			90.0	90.0
	Subtotal	9,590.0	9,590.0	1,000.0	1,000.0	8,590.0	8,590.0
	<b>Lewis Clark State College</b>						
1	Long Range Fac Plan Update & Parking Exp - Planni	200.0	200.0			200.0	200.0
2	Remodel and Expansion of Old Science Building	1,616.0	1,616.0			1,616.0	1,616.0
3	Renovation and Purchase of New Music Building	725.0	725.0			725.0	725.0
	Subtotal	2,541.0	2,541.0	0.0	0.0	2,541.0	2,541.0
	<b>College of Southern Idaho</b>						
1	Twin Falls Higher Education Center	12,000.0	12,000.0			12,000.0	12,000.0
2	Agricultural Building	3,600.0	3,600.0			3,600.0	3,600.0
	Subtotal	15,600.0	15,600.0	0.0	0.0	15,600.0	15,600.0
	<b>University of Idaho</b>						
1	Performance & Educ Facility (Planning/Pre-Design)	14,200.0	44,200.0			2,200.0	44,200.0
2	Interdisciplinary Research & Educ Facility (Plg/Pre-D	15,000.0	50,000.0			2,500.0	50,000.0
3	A & A Design Technical Center (Planning/Design)	7,500.0	7,500.0			375.0	7,500.0
4	Admin Bldg/Classroom Renovation (Plg/Pre-Design)	12,800.0	12,800.0			640.0	12,800.0
5	Education Bldg/Classroom Renovation (Plg/Design)	12,800.0	12,800.0			640.0	12,800.0
6	ARC/CEB Renovation (Planning/Design)	12,800.0	12,800.0			640.0	12,800.0
7	Three Falls Coll Higher Ed Initiative (Idaho, Twin, Pos	39,000.0	39,000.0			39,000.0	39,000.0
	Subtotal	114,100.0	179,100.0	0.0	0.0	45,995.0	179,100.0
	<b>Boise State University</b>						
1	Information Technology Infrastructure	9,335.0	9,335.0	500.0	500.0	8,835.0	8,835.0
2	Multi-Purpose Classroom Building, Boise Campus	8,960.0	8,960.0			500.0	500.0
3	Mathematics/Geosciences Building Addition	11,400.0	11,400.0			11,400.0	11,400.0
	Subtotal	29,695.0	29,695.0	500.0	500.0	20,735.0	20,735.0
	<b>Idaho State University</b>						
1	New Idaho Museum of Natural History Building	20,300.0	20,300.0			20,300.0	20,300.0
2	Addition to Family Medicine Clinic	5,806.3	5,806.3			5,806.3	5,806.3
3	New Mechanical Trades Building	11,326.0	11,326.0			11,326.0	11,326.0
4	Addition to Lillibridge Engineering Building	6,967.5	6,967.5			6,967.5	6,967.5
5	Renovation of the Trade & Technology Building	5,543.0	5,543.0			5,543.0	5,543.0
6	Renovation of Reed Gynasium	6,921.6	6,921.6			6,921.6	6,921.6
7	Renovation of Life Science Buildings	17,785.0	17,785.0			17,785.0	17,785.0
8	New Physical Plant Buildings	7,167.3	7,167.3			7,167.3	7,167.3
9	Renovation of the College of Business Building	9,167.0	9,167.0			9,167.0	9,167.0
10	Renovation of Turner Hall	7,292.0	7,292.0			7,292.0	7,292.0
	Subtotal	98,275.7	98,275.7	0.0	0.0	98,275.7	98,275.7
	<b>North Idaho College</b>						
1	Seiter Hall Remodel	1,330.4	1,330.4			1,330.4	1,330.4
2	Enrollment Management Building	2,200.8	2,200.8			2,200.8	2,200.8
3	Lee Hall Renovation	530.0	530.0			530.0	530.0
4	Professional/Technical Building	10,914.4	10,914.4			10,914.4	10,914.4
5	Parking Lot Construction	405.6	405.6			405.6	405.6
	Subtotal	15,381.2	15,381.2	0.0	0.0	15,381.2	15,381.2
	<b>Eastern Idaho Technical College</b>						
1	Health Care Education/Administrative Building	11,860.0	11,860.0	60.0	60.0	11,800.0	11,800.0
	<b>GRAND TOTAL</b>	297,042.9	362,042.9	1,560.0	1,560.0	218,917.9	352,022.9

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**ACTION ITEM**

**ITEM #5**

**SUBJECT:**

MGT, Inc Report on Funding Equity Study – Presidents’ Recommendations

**BACKGROUND:**

At the January Board meeting, the Board asked the president’s council to review the current allocation system for the college and universities and, if appropriate, make recommendations for changes. During the legislative session, a House Concurrent Resolution was proposed (the resolution died in committee) directing a similar study. In response, the president’s council developed guidelines for the review and contacted two consulting firms to complete an independent funding analysis. Based on the responses, MGT of America was selected to complete the analysis. Mary P. McKeown-Moak, Ph.D., presented the project scope to the Board at the April meeting. At the June meeting, she presented Phases I and II Draft Report of the Equity Study. At the August meeting, the presidents prepared responses on how the MGT recommendations would impact their institutions. As a result the discussion, the Board directed the presidents and staff to make a recommendation on how best to rectify the inequity at the September meeting.

**DISCUSSION:**

ITEM #5.1 displays the agreement reached by the presidents on August 27, 2001, subject to review once the numbers were calculated on the fiscal impact of the agreement. Following the calculation, President Ruch objected to the agreement and proposed an alternative solution based on 85% of U of I weighted credit hour value. ITEM #5.2 identifies the fiscal impact of the Presidents’ agreement, President Ruch’s proposal, and MGT’s recommendation.

**IMPACT:**

If the presidents’ agreement is endorsed, the FY03 request will be amended to include only the request for equity funds.

**BOARD ACTION:**

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**Equity Study**  
**Summary of Presidents' Agreement**  
**Meeting on August 27, 2001**

**Equity Issue:**

- With the premise that equity was declared in 1990 (equity adjustment to BSU & LCSC), FY91 became the starting point to determine the amount of inequity generated because the EWA did not adequately fund the enrollment changes.
- Equity was identified as the amount generated through the EWA from FY91 to FY02 (assumption that the EWA should have been doubled during this time to adequately fund enrollment growth).
- The equity funds will be requested over a five-year period.
- No other enhancement requests will be submitted during this period of time.
- EWA requests that are not funded will be added to the equity amount.
- If an institution has a negative EWA, the negative amount will reduce the equity fund balance, not the funding base.
- In addition, other external non-standard MCO adjustments that are not funded will be added to the equity amount.
- Funding of the equity amount will be equal among the state and the students. This means that the students will match what the legislature appropriates through a matriculation fee surcharge.
- A matriculation surcharge will be assessed to generate the revenue for the student funds. This fee will be the same for all students, will be pooled, and distributed to the institutions based on their share of equity funds.

**EWA Issues:**

- New occupancy costs will be calculated the same way as currently done.
- Need to develop a method of calculating the value of the weighted credit hour that provides "justice and what works for Idaho". (The current value of the weighted credit hour is \$43. MGT indicated values used by other states average about \$67. We had discussed the value but we need to analyze this issue in greater detail.)
- Use five student levels (split grad level to masters and doctoral level).
- Before the final decision of using four or eight academic discipline categories, an analysis will be provided on the impact.
- Keep the primary emphasis weighting as it ties to Board priorities.
- Include nonresident students. Options need to be developed to deal with waiver limits and nonresident tuition.

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# College & Universities

## Fiscal Impact of Presidents' Agreement

ITEM #5.2

<u>Fiscal Year/Allocation:</u>		<u>BSU</u>	<u>ISU</u>	<u>Uofl</u>	<u>LCSC</u>	<u>Total</u>
<u>Presidents' Agreement:</u>						
1	<b>Annual EWA Allocations:</b>					
1	FY91	1,099,300	795,900	638,100	144,100	2,677,400
2	FY92	1,006,800	1,177,600	770,200	179,400	3,134,000
3	FY93	920,800	1,211,700	735,200	193,800	3,061,500
4	FY94	1,036,100	1,063,100	664,800	193,600	2,957,600
5	FY95	918,600	1,044,900	812,600	184,600	2,960,700
6	FY96	40,400	777,100	223,300	115,600	1,156,400
7	FY97	-343,000	1,027,500	314,100	8,700	1,007,300
8	FY98	41,700	541,500	318,100	137,100	1,038,400
9	FY99	549,800	550,500	99,100	13,900	1,213,300
10	FY00	860,900	63,400	-167,100	-147,300	609,900
11	FY01	1,608,000	258,000	916,600	-94,800	2,687,800
12	FY02	687,400	-113,000	228,300	71,200	873,900
13						
14	<b>Total Alloc Above Base</b>	<u>8,426,800</u>	<u>8,398,200</u>	<u>5,553,300</u>	<u>999,900</u>	<u>23,378,200</u>
15	% Share of EWA Funds	36.05%	35.92%	23.75%	4.28%	100.00%
16						
17	<b>Total Identified Equity</b>	8,426,800	8,398,200	5,553,300	999,900	23,378,200
18						
19	<b>State's Share</b>	4,213,400	4,199,100	2,776,650	499,950	11,689,100
20	Annual Request (5 years)	842,680	839,820	555,330	99,990	2,337,820
21						
22	<b>Student's Share</b>					11,689,100
23	Annual Matriculation Fee Revenue (5 years)					2,337,820
24	Estimated Matriculation Fee Surcharge:					
25	Estimated Full-time Students	9,495	8,775	8,420	1,893	28,583
26	Estimated Annual Matriculation Fee Surcharge:					81.79
27						
28	Est Annual Surcharge Rev	776,602	717,712	688,677	154,830	2,337,820
29						
30						
31						
32	<b>President Ruch's Proposal:</b>					
33	FY01 General Account	66,494,200	57,446,700	77,479,200	10,141,100	211,561,200
34	FY01 Endowment Funds		3,063,000	8,097,200	1,851,200	13,011,400
35		<u>66,494,200</u>	<u>60,509,700</u>	<u>85,576,400</u>	<u>11,992,300</u>	<u>224,572,600</u>
36	FY01 Actual Weighted Credit Hours	624,581	547,637	618,927	86,378	1,877,523
37	Calculated G.A. & End/WCH	106.46	110.49	138.27	138.84	119.61
38	Targeted Value - 85% Uofl			117.53		
39	Equity per WCR	11.06	7.03			
40	Amount of Equity	6,910,231	3,851,820	0	0	10,762,051
41						
42						
43	<b>MGT Equity Report:</b>					
44	Option #1	13,381,942	7,993,000	4,456,672	1,279,506	27,111,120
45	Option #2	4,568,746	2,203,340	-161,877	268,901	6,879,110

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**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**ACTION ITEM**

**ITEM #6**

**SUBJECT:**

FY03 Holdback Plans

**BACKGROUND:**

On August 2, 2001, Governor Kempthorne issued Executive Order No. 2001-10 (Item #6.1) ordering a two percent spending General Fund spending authority reduction for all departments, offices and institutions of the state and a one and a half 1.5 percent reduction for the public school support to ensure that the state's budget remains balanced. The Executive Order also states each department, office, and institution shall present a reduction plan to the Office of the State Controllers and the Division of Financial Management by September 24, 2001. The Governor has stressed that "structural changes" be part of the reduction plans. The institutions, agencies, and programs request approval of their reduction plans as presented in Item #6.2.

**DISCUSSION:**

Plans were develop for the FY02 operating budget (short-term) and for permanent base reductions (long-term). The long-term plan may vary from the short-term plan because the fiscal year has started and commitments have been made for FY02, which may be part of the permanent reduction plan.

**IMPACT:**

Approval of the plans will reduce the spending authority for FY02. The legislature will act on the funding shortfall issue during the 2002 session and, if appropriate, make the funding reduction permanent with a negative supplemental which will reduce the base for the FY03 request.

**BOARD ACTION:**

A motion to approve the holdback plans as presented in ITEM #6.2.

Moved by\_\_\_\_\_ Carried Yes\_\_\_\_\_ No\_\_\_\_\_

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# THE OFFICE OF THE GOVERNOR

EXECUTIVE DEPARTMENT  
STATE OF IDAHO  
BOISE

## EXECUTIVE ORDER NO. 2001-10

### REDUCTION OF GENERAL FUND SPENDING AUTHORITY

---

WHEREAS, article 7, section 11, of the Idaho Constitution provides that except in extraordinary or emergency circumstances, expenditures of state government shall not exceed state government revenue; and

WHEREAS, I have determined that expenditures from the General Fund authorized by the Legislature for the current fiscal year will exceed anticipated state revenue to meet those authorized expenditures for the current fiscal year;

NOW, THEREFORE, I, Dirk Kempthorne, Governor of the State of Idaho, by the authority vested in me under the Constitution and laws of this state, and pursuant to Section 67-3512A, Idaho Code, do hereby order:

1. That the General Fund spending authority on file in the Office of the State Controller be reduced for all departments, offices and institutions of the state by two percent (2%) of their Fiscal Year 2002 General Fund Appropriation with the exception of the offices of the elected State Constitutional officers, the judicial and legislative departments, and public school support.
2. That each department, office and institution shall notify the Office of the State Controller and the Division of Financial Management of the Executive Office of the Governor of budget changes by September 24, 2001.
3. That elected State Constitutional officials are requested to reduce General Fund expenditures for Fiscal Year 2002 to reflect the realities of the projected revenue shortfall without impairing the discharge of their constitutional duties.
4. That officers of the legislative and judicial branches are requested to assess and evaluate a reduction in General Fund expenditures for Fiscal Year 2002 to reflect similar revenue shortfalls in the executive branches of state government.
5. The public school support General Fund Appropriation is reduced by one and a half percent (1.5%) of their Fiscal Year 2002 General Fund Appropriation.

This order shall take effect immediately upon its execution and shall continue in effect until January 31, 2002, unless revoked or modified by the Governor, or until the Legislature or the Board of Examiners takes further action.



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on this twenty-ninth day of August in the year of our Lord two thousand and one and of the Independence of the United States of America the two hundred twenty-fifth and of the Statehood of Idaho the one hundred eleventh.

A handwritten signature in dark ink, reading "Dirk Kempthorne".

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DIRK KEMPTHORNE  
GOVERNOR

A handwritten signature in dark ink, reading "Pete T. Cenarrusa".

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PETE T. CENARRUSA  
SECRETARY OF STATE

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# State Board of Education

## Summary of FY02 Holdback

AGENCY/INST/PROG	FY02 Orig Approp	% Holdback	Holdback Amount
<b>1 Office of State Board</b>			
2 Office of State Board	2,077,200	2.0%	41,500
<b>3 School for Deaf &amp; Blind</b>			
4 School for Deaf & Blind	7,371,800	2.0%	147,400
<b>5 Prof/Tech Education</b>			
6 State Ldership&Tech Asst	1,862,900	2.0%	37,300
7 General Programs	10,949,700	2.0%	219,000
8 Postsecondary Programs	34,412,700	2.0%	688,300
9 Un/Underprep Adult&DHP	234,600	2.0%	4,700
10 Total Prof/Tech Educ	47,459,900		949,300
<b>11 Community Colleges:</b>			
12 College Southern Idaho	10,290,700	2.0%	205,800
13 North Idaho College	10,290,700	2.0%	205,800
14 Total Comm Coll	20,581,400		411,600
<b>15 College &amp; Universities:</b>			
16 Boise State University	0		1,395,000
17 Idaho State University	0		1,270,300
18 University of Idaho	0		1,786,700
19 Lewis Clark State Coll	0		258,200
20 HERC/Sys Nds/Tech	0		18,600
21 Total Coll & Univ	236,439,800	2.0%	4,728,800
<b>22 Agr. Research &amp; Ext.</b>			
23 Agr. Research & Ext.	25,197,600	2.0%	504,000
<b>24 Health Programs:</b>			
25 WOI Vet. Medicine	1,510,800	2.0%	30,200
26 WWAMI Medical Educ.	2,812,800	2.0%	56,300
27 IDEP	724,100	2.0%	14,500
28 WICHE Health Educ.	804,500	2.0%	16,100
29 Family Practice	1,013,600	2.0%	20,300
30 Total Hlth Programs	6,865,800		137,400
<b>31 Special Programs:</b>			
32 Forest Utilization	608,400	2.0%	12,200
33 Geological Survey	831,500	2.0%	16,600
34 Scholarships & Grants	6,170,800	2.0%	123,400
35 Museum of Natural Hist	559,500	2.0%	11,200
36 Small Business Centers	473,700	2.0%	9,500
37 Council for Tech in Lrng	700,000	2.0%	14,000
38 Teacher/Sdt Success	0	2.0%	0
39 Council for Econ Ed	55,700	2.0%	1,100
40 Total Spec Programs	9,399,600		188,000
<b>41 Board Agencies:</b>			
42 Public Broadcasting	7,937,900	2.0%	158,800
43 State Library	2,944,500	2.0%	58,900
44 Historical Society			
45 Hist Preservation & Educ	2,116,200	2.0%	42,300
46 Hist Site Mtn & Interpre	312,500	2.0%	6,300
47 Total Hist Soc	2,428,700		48,600
48 Vocational Rehab			
49 Epilepsy Services	80,000	2.0%	1,600
50 Independent Living Council	82,100	2.0%	1,600
51 Renel Disease Services	575,500	2.0%	11,500
52 Vocational Rehabilitation	3,366,000	2.0%	67,300
53 Total Voc Rehab	4,103,600	2.0%	82,100
<b>54 TOT BD AGENCIES/INST</b>	<b>372,807,800</b>		<b>7,456,400</b>

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## State Board of Education

FY02 Holdback Plans

### **Agency/Inst/Program: Office of the State Board of Education**

#### **FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefits</u>	<u>Total</u>
0.00	0	39,500	0	2,000	41,500

#### Descriptions:

The Office of the State Board of Education holdback will be accomplished by reducing specific programs by 2%. Those programs are identified as Administration, Governor's Innovative Grants, and Assessment and Accountability. In FY02, we will manage the holdback by transferring salary savings to operating expenses.

#### **Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefits</u>	<u>Total</u>
0.00	0	39,500	0	2,000	41,500

#### Descriptions:

The Office of the State Board of Education holdback will be accomplished by reducing specific programs by 2%. Those programs are identified as Administration, Governor's Innovative Grants, and Assessment and Accountability. At this time, we plan to reduce the FY03 base by canceling maintenance agreements on photocopiers, reducing the consultant budget, and reducing travel.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**State Board of Education**

FY 2002 Holdback Plan with 1.50% Reduction

**Agency/Institution: Idaho School for the Deaf and the Blind**

**FY 2002 Operating Reduction Plan (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	62,700	47,900	0	110,600

**Description:**

The Idaho School for the Deaf and the Blind is established by Section 33-3401, Idaho Code. Under State Board of Education policy, the Idaho School for the Deaf and the Blind (hereafter known as the "school") is a part of the public school system of the State of Idaho. The school's objectives are the education of the hearing-impaired and visually-impaired children who, because of severe sensory loss and educational needs, are determined to need the services of the school....". As a school serving a specialized student population ISDB is unique in that our role and mission includes a statewide mandate and requires residential services on a 24 hour basis. Therefore, a majority of costs are in Personnel Costs as approximately 85% of the budget is for personnel to meet the educational needs of students as well as provide an array of related support services.

The holdback plan seeks to minimize direct program impact to students by maintaining current staffing levels, but reducing flexibility and responsiveness to ever changing student and program needs. Personnel Costs reductions include a reduction of \$10,000 in overtime (\$12,100 including fringe benefits) and the elimination of \$20,000 from the "Contingency Reserve" for new hires due to faculty turnover. Including fringe benefits brings the total to \$24,100. Two temporary classroom aides are also eliminated as a total of \$26,500 is cut from group position dollars.

Operating Expenditures are reduced by major program reductions in areas that are identified as being critical, but yet discretionary. These include a \$15,000 reduction in Facilities Maintenance and \$10,700 in student transportation. Program efficiency will be impacted as staff training and professional development is reduced \$5,000 and educational materials are cut \$5,600. Travel expenses, office supplies, computer supplies and services comprise the remaining \$11,600 that is required to meet 1.50% holdback.

**FY 2003 Base Reduction Budget Plan (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	62,700	47,900	0	110,600

**Description:**

All program reductions occurring in FY 2002 would be maintained with the possibility of greater staffing reductions if critical FY 2003 external non-standard decision units are not funded by the Legislature. These include a major increase in utilities as ISDB continues efforts to control costs that are required, but costs that also have increased dramatically.

**BUSINESS AFFAIRS AND HUMAN RESOURCES  
SEPTEMBER 20-21, 2001**

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**State Board of Education**

FY 2002 Holdback Plan with 2.00% Reduction

**Agency/Institution: Idaho School for the Deaf and the Blind**

**FY 2002 Operating Reduction Plan (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	99,500	47,900	0	147,400

**Description:**

The Idaho School for the Deaf and the Blind is established by Section 33-3401, Idaho Code. Under State Board of Education policy, the Idaho School for the Deaf and the Blind (hereafter known as the “school”) is a part of the public school system of the State of Idaho. The school’s objectives are the education of the hearing-impaired and visually-impaired children who, because of severe sensory loss and educational needs, are determined to need the services of the school....”. As a school serving a specialized student population ISDB is unique in that our role and mission includes a statewide mandate and requires residential services on a 24 hour basis. Therefore, a majority of costs are in Personnel Costs as approximately 85% of the budget is for personnel to meet the educational needs of students as well as provide an array related support services.

While the holdback plan seeks to minimize direct program impacts to students, a Speech and Language pathologist position (\$36,800) would likely be eliminated even though 85% of our student population requires these critical services. Personnel Costs reductions include \$10,000 in overtime (\$12,100 including benefits) and the elimination of \$20,000 from the “Contingency Reserve” for new hires due to faculty turnover. Including fringe benefits brings the total to \$24,100. Two temporary classroom aides are also eliminated as a total of \$26,500 is cut from group position dollars.

Operating Expenditures are reduced by major program reductions in areas that are identified as being critical, but yet discretionary. These include a \$15,000 reduction in Facilities Maintenance and \$10,700 in student transportation. Program efficiency will be impacted as staff training and professional development is reduced \$5,000 and educational materials are cut \$5,600. Travel expenses, office supplies, computer supplies and services comprise the remaining \$11,600 that is required to meet 2.00% holdback.

**FY 2003 Base Reduction Budget Plan (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
1.00	99,500	47,900	0	147,400

**Description:**

All program reductions occurring in FY 2002 would be maintained with the possibility of greater staffing reductions if critical FY 2003 external non-standard decision units are not funded by the Legislature. These include a major increase in utilities as ISDB continues efforts to control costs that are required, but costs that also have increased dramatically.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**State Division of Professional-Technical Education**

FY02 Holdback Plans

**Agency/Inst/Program: Programs 01, 02, 03 and 04**

**FY02 Operating Reduction Plans (Short-term):**

<u>Program</u>	<u>FTP</u>	<u>Personnel Costs</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Trustee Payments</u>	<u>Total</u>
01	0.00	0	0	37,300	0	37,300
02	0.00	0	0	0	223,800	223,800
03	2.00	169,253	321,302	197,645	0	688,200
04	0.00	0	0	0	0	0
Total	2.00	169,253	321,302	234,945	223,800	949,300

**Descriptions:**

Personnel costs and operating expenses have been budgeted for FY02; therefore, capital outlay will be reduced in Program 01. School districts have not received their final allocations for FY02 professional-technical program added costs and professional-technical schools; therefore, trustee payments will be reduced in Program 02. The technical college system will reduce their FY02 operating budget in personnel costs, operating expenses and capital outlay by delaying the implementation of new programs and the purchase of capital outlay to comply with the holdback in Program 03. The Program 04 reduction has been taken in Program 02 due to the limited funds available to operate the Centers for New Directions and funding letters have already been written to the Technical Colleges.

**Base Reduction Budget Plans (Long-term):**

<u>Program</u>	<u>FTP</u>	<u>Personnel Costs</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Trustee Payments</u>	<u>Total</u>
01	0.00	0	37,300	0	0	37,300
02	0.00	0	0	0	219,100	223,800
03	6.00	315,293	244,280	128,627	0	688,200
04	0.00	0	0	0	4,700	0
Total	6.00	315,293	281,580	128,627	223,800	949,300

**Descriptions:**

The operating expense base will be reduced in Program 01; the amount of secondary professional-technical program added costs and funds for professional-technical schools will be reduced in Program 02 which will reduce the trustee payment base; the technical college system will make structural changes by reducing personnel costs, operating expenses and capital outlay bases in Program 03; and trustee payments will be reduced in Program 04.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: Boise State University**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	1,134,914	195,077	65,009	1,395,000

**Descriptions:**

Boise State University has carefully reviewed the appropriated budgets and has determined that the following two methods will be used to meet the University's holdback requirement of \$1.395 million. First, the appropriated operating budget for operating expenses, travel and departmental equipment will be reduced by two percent. Exempted from this reduction are utility and insurance expenses, student fee waivers, other fixed costs and contracts and library acquisitions. This will accommodate approximately \$260,086. The remaining \$1,134,914 will be accomplished by implementing a selective hiring freeze that is campus-wide and effective immediately. Since 80 percent of the University's budget is for personnel costs, it is imperative that positions remain vacant in order to achieve this significant level of budget reduction. By delaying the filling of any currently vacant positions or positions that become vacant in the near future, the University will attempt to meet the holdback amount required. The amount of budget reduction achieved using these means will be re-evaluated in early November to determine if further action is necessary to meet the required holdback.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	1,134,914	195,077	65,009	1,395,000

**Descriptions:**

For the long term, a formal budget reduction process would be commenced via the University's Executive Budget Committee in order to focus on targeted reductions rather than across-the-board approaches. This approach would be critical to ensure that the University sets budget priorities based on meeting the demands related to student enrollment increases during a period of declining state resources. In addition, there would be a need to review all special allocations\appropriations and system-wide initiatives, as well as University programs.

**STATE BOARD OF EDUCATION  
FY02 Holdback Plans**

**Institution/Agency: IDAHO STATE UNIVERSITY**

**Program: GENERAL EDUCATION**

**FY2002 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenses</u>	<u>Capital</u> <u>Outlay</u>	<u>Total</u>
-0-	\$1,015,700	\$204,300	\$50,300	\$1,270,300

**Descriptions:**

The reduction plan to address the requested “2% Holdback” for FY2002 is different from any long-term plan which might be required. Most of our faculty and staff are on annual contracts and therefore, are entitled to substantial notice. Therefore, reductions for FY2002 will be reductions of opportunity, while long-term reductions will be reductions of plan. We will work closely with each budget manager (Dean/Director) to determine the best way to achieve the required reductions while maintaining services at the highest possible level. The allocation between personnel costs, operating expenditures and capital outlay is our best estimate of the final results of these efforts.

It is important to note that ISU is making every effort to maintain the current level of course offerings. Over the past several years, ISU has had demand which has maximized, and in some instances, exceeded our instructional capacity. Our faculty has responded with increased limits, where possible and needed, and we have directed most new institutional resources over recent years to expanding educational access. We hope to continue to effectively respond to changes in enrollment demand.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel</u> <u>Costs</u>	<u>Operating</u> <u>Expenses</u>	<u>Capital</u> <u>Outlay</u>	<u>Total</u>
15	\$1,270,300	-0-	-0-	\$1,270,300

**Descriptions:**

The reduction will be salary savings, which will be supported by an overall reduction in staff, including faculty.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: University of Idaho – General Education**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	\$1,340,000		\$446,700	

Descriptions:

The University of Idaho will add the State holdback to continuing internal reallocation efforts. In FY02, temporary funds (salary savings, carryover funds, and other one-time funds) will be used to meet holdback requirements. Vice presidents, deans and others will be given maximum flexibility to manage to the holdback target amounts. No unilateral, institution-wide actions (position freezes, travel funds reductions, etc.) will be imposed. All efforts will be made to sustain institutional momentum and morale as these financial issues are managed.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
	\$1,340,000	\$446,700		\$1,786,700

Descriptions:

The University of Idaho will make permanent reductions as part of continuing internal reallocation efforts guided by the UI Strategic Plan. The university is experiencing continued enrollment growth, substantial increases in grant and contract activity and progress in many facets of the strategic plan. Planning for the permanent reductions will include efforts to sustain institutional growth and achievement.

Current planning includes replacing a portion of lost state funds with student fee revenues in FY03 in order to preserve institutional capacity for growth. Approximately 1% of General Account funds will be replaced with student fee revenues. Permanent reductions for the remaining 1% will be addressed within the university's annual action plan cycle, which addresses resource issues related to strategic initiatives. During those planning activities, permanent reductions will be identified for implementation in FY03 operating budgets. Permanent reductions will be congruent with continuing internal reallocation efforts that are re-directing resources toward strategic goals and objectives.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**Lewis-Clark State College**

FY02 Holdback Plans

**General Education**

**Agency/Inst/Program: Lewis-Clark State College**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.0	75,000	163,000	20,200	258,200

**Description:**

In order to achieve a 2% holdback for FY02, the college will implement a 1.5% cut to support funds budgets throughout the college. This will generate about 24% of the total holdback amount. These cuts will affect all areas of the college. In addition, each year the college receives approval from the State Board of Education to use carryover funds for one-time needs. Thus, carryover funds will be used for about 50% of the FY02 cut. The college will also defer some small capital projects, amounting to about 3% of the cut, until FY03. Finally, the college will fund approximately 23% of the cut with unplanned salary savings.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	64,000	175,000	19,200	258,200

**Descriptions:**

As in the short-term plan, approximately 23% of the long-term reduction will be funded by a campus-wide reduction of support funds. The remainder will be funded by program reductions and restructuring. This will most likely include reallocation of some personnel costs that have been used for early retirement incentives the past three years. Also, LCSC plans to utilize its strategic planning process to help formulate a restructuring/reduction plan. It is impossible to predict at this time the outcome of these efforts. However, reductions and reallocations in FTE, Personnel Costs and Capital Outlay budgets, as well as Operating Costs, will all be considered as options.



## State Board of Education

FY02 Holdback Plans

**Agency/Inst/Program: University of Idaho - Agricultural  
Research & Extension Program**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	\$354,000	\$150,000	\$0	\$504,000

**Descriptions:**

The Agriculture Research and Extension program will utilize one-time salary savings to generate \$354,000 in personnel costs during FY02. In addition, reducing current operating budgets will generate \$150,000. \$50,000 will come from unit support funding that provides ongoing support for our 8 departments, and 11 Research and extension centers. \$100,000 will come from facility and maintenance funding that supports the infrastructure needs of our off-campus centers.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	\$354,000	\$150,000	\$0	\$504,000

**Descriptions:**

The Agriculture Research and Extension program will reduce personnel costs by \$354,000 through permanent reductions, and from permanent salary savings generated by refilling all vacant positions at entry levels. In addition, reducing current operating budgets will generate \$150,000. \$50,000 will come from unit support funding that provides ongoing support for our 8 departments, and 11 Research and Extension centers. \$100,000 will come from facility and maintenance funding that supports the infrastructure needs of our off-campus centers.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: University of Idaho – WOI Veterinary  
Medicine Program**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	\$10,000	\$0	\$20,200	\$30,200

Descriptions:

The WOI program will utilize \$10,000 from personnel costs and \$20,200 from its FY02 capital outlay allocation

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	\$19,800	\$0	\$10,400	\$30,200

Descriptions:

The WOI program will permanently reduce its personnel costs by \$19,800 and its capital outlay by \$10,400 for its long-term holdback obligation.

## State Board of Education

FY02 Holdback Plans

**Agency/Inst/Program: University of Idaho - WWAMI Medical Education Program/University of Washington School of Medicine**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	\$45,800		\$10,500	\$56,300

Descriptions:

Since the State contracts with the University of Washington to provide medical education, negotiations for a contract reduction will be initiated. In the current fiscal year, salary savings, fringe benefits, and other one-time funds will be used to meet holdback requirements.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	\$24,000	\$32,300		\$56,300

Descriptions:

The contract with the University of Washington comprises approximately 74% of the WWAMI appropriation. This large fixed cost component makes the holdback a very large percentage of the remaining operating budget, which supports the first year program at the University of Idaho. In the coming months, the university will develop permanent reduction alternatives with the objective of reducing impact of this holdback on the first year program.

**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: Health Programs/Idaho Dental  
Education Program**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Trustee/Benefits</u>	<u>Total</u>
0.00	0	0	14,500	14,500

Descriptions:

The Idaho Dental Education Program will fund the holdback within the current Trustee/Benefits spending authority.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Trustee/Benefit</u>	<u>Total</u>
0.00	4,400	0	10,100	14,500

Descriptions:

The IDEP program would request that the trustee-benefit payment to Creighton be exempted from the holdback since it is an out of state contract (non-standard adjustment) that was just renegotiated in 2001. Exempting the Trustee-Benefit Payment from the holdback calculation would reduce the program's obligation to less than \$4,500 which could be accommodated.

## State Board of Education

FY02 Holdback Plans

**Agency/Inst/Program: Health Programs/University of Utah  
Medical Program**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefits</u>	<u>Total</u>
0.00	0	0	0	12,500	12,500

**Descriptions:**

Since the State contracts with the University of Utah to provide medical education, negotiations for a contract reduction will be initiated. An alternative would be to find alternative sources of funds to replace the state funds, including additional student fees.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefits</u>	<u>Total</u>
0.00	0	0	0	12,500	12,500

**Descriptions:**

The entire contract with the University of Utah will need to be negotiated to determine the level of medical education they will be able to provide within the new budget. The program was on a three-year plan to increase the amount of support per seat so it is possible the medical seats could be decreased in order to fit the budget.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: Health Programs/WICHE**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefits</u>	<u>Total</u>
0.00	0	0	0	3,600	3,600

Descriptions:

WICHE fees were voted on and set in 2000 for the FY02 fiscal/academic year. Students have been notified of awards and are attending school. We will default on our payment to WICHE by \$3,600.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefits</u>	<u>Total</u>
0.00	0	0	0	3,600	3,600

Descriptions:

Idaho currently has eight (8) Optometry seats in the WICHE program. One seat will need to be dropped in order to make up the FY02 defaulted payment of \$3,600 plus the ongoing reduction.

## State Board of Education

FY02 Holdback Plans

**Agency/Inst/Program:    Health   Programs/Family   Practice  
Residency**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital</u>	<u>Trustee/Benefits</u>	<u>Total</u>
0.00	0	8,650	1,500	10,150	20,300

Descriptions:

The Family Practice Residency program will reduce the current years budget as indicated above and will adopt these reductions as a permanent reduction to the base pending the outcome of the '03 request.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital</u>	<u>Trustee/Benefits</u>	<u>Total</u>
0.00	0	8,650	1,500	10,150	20,300

Descriptions:

Same as the short-term plan.

## State Board of Education

FY02 Holdback Plans

### **Agency/Inst/Program: University of Idaho - Forest Utilization Research**

#### **FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	\$12,200			\$12,200

#### Descriptions:

The current year holdback will be met by decreasing temporary support help and by a delay in filling vacant positions.

#### **Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
.20	\$12,200			\$12,200

#### Descriptions:

The permanent holdback will be met by reducing temporary help and a vacant position.



## State Board of Education

FY02 Holdback Plans

### **Agency/Inst/Program: Special Programs/Scholarships & Grants**

#### **FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Trustee/Ben</u>	<u>Total</u>
0.00	0	0	123,400	123,400

#### Descriptions:

The three major programs the Board has flexibility in are the Promise Scholarship (\$3,000,000), the Work Study Program (\$1,450,000) and the Grow Your Own Program (\$450,000). For FY02, the funds will be taken from funds available due to students not taking advantage of the programs. An attempt will be to preserve the Promise Scholarship funds for future use.

#### **Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Trustee/Ben</u>	<u>Total</u>
0.00	0	0	123,400	123,400

#### Descriptions:

It is unknown how popular the Promise Scholarship program will be for the spring semester and next year. If the level of participation for FY03 is not at the 6,000 student level, the funds could be reduced from this program. However, if participation reaches 6,000, the other two scholarship programs will have to be reduced to maintain the \$500 Promise scholarship level.

## State Board of Education

FY02 Holdback Plans

**Agency/Inst/Program: University of Idaho - Idaho Geological Survey**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00		\$16,600		\$16,000

Descriptions:

A reduction in operating costs is the only alternative because all personnel are required to meet contract deliverables and to maintain minimal outreach and public inquiry service. All non-contract travel will be eliminated and state-supported applied research and response to technical inquiries will be reduced.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00		\$16,600		\$16,600

Descriptions:

Any appropriated capital outlay will be used for future reduction, which will lessen the impact on operating costs. All personnel are required to meet contract deliverables and to maintain minimal outreach and public inquiry service. All non-contract travel will be eliminated and state-supported applied research and response to technical inquiries will be reduced. The IGS long-term plan for sequential replacement of computer workstations on a 5-year cycle will be eliminated.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: Special Programs/Idaho Museum of Natural History**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	0	0	11,200	11,200

Descriptions:

The Idaho Museum of Natural History will fund the holdback by deferring selected capital expenditures.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00		11,200		11,200

Descriptions:

The Idaho Museum of Natural History does not have the flexibility to reduce staff for creating and delivering public education programs, developing and maintaining collections, and conducting research. A reduction of operating funds will necessitate relying more on gifts, grants and contracts to fund the cost of preserving and preparing collections for exhibit.

## State Board of Education

FY02 Holdback Plans

**Agency/Inst/Program: Idaho Small Business Development Centers**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	0	9,500	0	9,500

Descriptions:

Since the state funding is to be divided equally between each of the six regions, the funding will be equally reduced in each region. We will reduce our travel expenditures to initially meet the reduction.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	0	9,500	0	9,500

Descriptions:

Since the state funding is to be divided equally between each of the six regions, the funding will be equally reduced in each region. We will reduce our travel expenditures to initially meet the reduction.

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**SEPTEMBER 20-21, 2001**

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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: Idaho Public Television**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	0	33,700	125,100	158,800

Descriptions:

Idaho Public Television will make cuts for operating in 3 areas: \$11,300 will come out of our technical area for Repair and Maintenance on the statewide NTSC transmission system which will reduce the amount of general maintenance done on transmitters and translators, \$11,200 will be deducted from the training and conferences in the administrative budget, and \$11,200 will be taken from the expense associated with the "Toolbox for Teachers" publication reducing the amount distributed to schools statewide.

**Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	0	33,700	0	33,700

Descriptions:

Permanent cuts in the operating base would come about by cutting the administration budget by \$11,000 in the areas of training and conferences. The remainder, \$22,700, would come out of the repair and maintenance budget for the statewide transmission system.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: Idaho State Library/Library Services**

**FY02 Operating Reduction Plans (Short-term & Long-term:**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>Capital Outlay</u>	<u>Total</u>
0.00	25,900	33,000	0	58,900

Descriptions:

The State Library will reclass a librarian position downward to an Office Specialist 2 (saving \$17,600) to provide more support staffing to the Talking Book Library and Public Services programs. Professional librarian duties will be re-assigned among existing staff; the more clerical tasks will be assigned to the Office Specialist 2 position.

\$8,300 will be reduced from group hire pool, which will be made-up through salary-savings from staff turnover experienced throughout the year. The State Library is depending upon greater success in recruiting volunteers to perform a myriad of clerical and labor-intensive activities in support of our programs and services.

The Newspaper Source database subscription (\$33,000) will be cancelled. Originally, this database was added to our LiLI-D offerings because it provided full-text access to the Idaho Statesman. It no longer provides that access and accounts for less than 5% of use of LiLI-D

Approved by Idaho State Library Board of Trustees, September 10, 2001.

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**State Board of Education**

FY02 Holdback Plans

**Idaho State Historical Society**

**FY02 Operating Reduction Plans (Short-term):**  
**Historic Preservation & Education**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>C/O</u>	<u>T&amp;B</u>	<u>Total</u>
(1) Lewis & Clark Bicentennial Operations					
0.00	0	5,000	0	0	5,000
(2) Historical Library Historical Media					
0.00	0	0	8,000	0	8,000
(3) Franklin Pioneer Association Support					
0.00	0	0	0	1,100	1,100

**Historic Site Maintenance and Interpretation**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>C/O</u>	<u>T&amp;B</u>	<u>Total</u>
(4) Capitol Tours & Education					
0.00	0	3,000	0	0	3,000
(5) Historic Sites Restoration					
0.00	0	31500	0	0	31500

**Descriptions:**

- (1). There will be a reduction in support of preparation for the Lewis & Clark Bicentennial event. Support for this activity will be sought from outside resources.
- (2). Without these funds planned purchase of historic materials, specifically the 1930 census media will not be possible this year and in the foreseeable future.
- (3). Annual support provided by the State to reimburse the Idaho Pioneer Association for custodial fees and utilities at the Relic Hall would be reduced to \$1,600. No other resources exist to provide this support.
- (4). Print materials for the State Capitol educational tours will be reduced. No other funds exist for this service.
- (5). Restoration of deteriorating historic buildings and sites owned by the State will not continue at its proposed level, resulting in the eventual loss of our historic heritage. This reduction represents a 34% decrease in funds available for this responsibility.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**Idaho State Historical Society (continued)**

Base Reduction Budget Plans (Long-term):

**Historic Preservation & Education**

**Historic Preservation & Education**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>C/O</u>	<u>T&amp;B</u>	<u>Total</u>
(1) Lewis & Clark Bicentennial Operations					
0.00	0	5,000	0	0	5,000
(2) Historical Library Historical Media					
0.00	0	0	8,000	0	8,000
(3) Franklin Pioneer Association Support					
0.00	0	0	0	11,000	11,000

**Historic Site Maintenance and Interpretation**

<u>FTE</u>	<u>Personnel Costs</u>	<u>Operating Costs</u>	<u>C/O</u>	<u>T&amp;B</u>	<u>Total</u>
(4) Capitol Tours & Education					
0.00	0	3,000	0	0	3,000
(5) Historic Sites Restoration					
0.00	0	31,500	0	0	31,500

Descriptions:

- (1). There will be a reduction in support of preparation for the Lewis & Clark Bicentennial event. Support for this activity will be sought from outside resources.
- (2). Without these funds planned purchase of historic materials, specifically the 1930 census media will not be possible this year and in the foreseeable future.
- (3). Annual support provided by the State to reimburse the Idaho Pioneer Association for custodial fees and utilities at the Relic Hall would be reduced to \$1,600. No other resources exist to provide this support.
- (4). Print materials for the State Capitol educational tours will be reduced. No other funds exist for this service.
- (5). Restoration of deteriorating historic buildings and sites owned by the State will not continue at its proposed level, resulting in the eventual loss of our historic heritage. This reduction represents a 34% decrease in funds available for this responsibility.



## State Board of Education

FY02 Holdback Plans

### **Agency/Inst/Program: Division of Vocational Rehabilitation**

#### **Epilepsy Services**

#### **FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Trustee &amp; Benefit</u>	<u>Total</u>
0.00	0.00	0.00	0.00	1,600	\$1,600

#### Descriptions:

The program will reduce travel costs and then seek out all possible alternative sources of funds through special events in Ada County to replace these state funds.

#### **Base Reduction Budget Plans (Long-Term)**

<u>FTE</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Trustee &amp; Benefit</u>	<u>Total</u>
0.00	0.00	0.00	0.00	1,600	\$1,600

#### Descriptions:

The program will reduce travel costs and then seek out all possible alternative sources of funds through special events in Ada County to replace these state funds.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
**SEPTEMBER 20-21, 2001**

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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: Division of Vocational Rehabilitation**

**Independent Living Council**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Trustee/Benefit</u>	<u>Total</u>
0.00	0.00	\$1,600	0.00	0.00	\$1,600

Descriptions:

The SILC will reduce expenditures in office supplies, postage and telephone service.

**Base Reduction budget Plans (Long-Term):**

<u>FTE</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Trustee/Benefit</u>	<u>Total</u>
0.00	0.00	\$1,600	0.00	0.00	\$1,600

Descriptions:

The SILC will reduce expenditures in office supplies, postage and telephone service.

## State Board of Education

FY02 Holdback Plans

### **Agency/Inst/Program: Division of Vocational Rehabilitation**

#### **Renal Disease Services**

#### **FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefit</u>	<u>Total</u>
0.00	0.00	0.00	0.00	\$ 11,500	\$11,500

Descriptions:

The Division will seek out all possible alternative sources of funds to replace these state funds.

#### **Base Reduction Budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Trustee/Benefit</u>	<u>Total</u>
0.00	0.00	\$1,600	0.00	\$ 11,500	\$11,500

Descriptions:

The SILC will reduce expenditures in office supplies, postage and telephone service.

**BUSINESS AFFAIRS AND HUMAN RESOURCES**  
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**State Board of Education**

FY02 Holdback Plans

**Agency/Inst/Program: Division of Vocational Rehabilitation**

**Vocational Rehabilitation**

**FY02 Operating Reduction Plans (Short-term):**

<u>FTE</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefit</u>	<u>Total</u>
0.00	0.00	0.00	0.00	\$ 67,300	\$67,300

Descriptions:

The Division will seek out all possible alternative sources of funds to replace these state funds.

**Base Reduction budget Plans (Long-term):**

<u>FTE</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital Outlay</u>	<u>Trustee &amp; Benefit</u>	<u>Total</u>
0.00	0.00	0.00	0.00	\$ 67,300	\$67,300

Descriptions:

The Division will seek out all possible alternative sources of funds to replace these state funds.